

ISLES OF BARTRAM PARK
Community Development District

May 16, 2018

Isles of Bartram

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092
Phone: 904-940-5850 - Fax: 904-940-5899

May 9, 2018

Board of Supervisors
Isles of Bartram Park
Community Development District

Dear Board Members:

The Regular Meeting of the Isles of Bartram Park Community Development District will be held **Wednesday, May 16, 2018 at 11:00 a.m.** at the **offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.** Immediately following will be the Board of Supervisors Meeting.

- I. Roll Call
- II. Audience Comment
- III. Acceptance of Minutes from the February 13, 2018 Special Meeting
- IV. Approval of Minutes from the February 21, 2018 Meeting
- V. Selection of Audit Committee
- VI. Consideration of Resolution 2018-02, Approving Fiscal Year 2019 Proposed Budget & Setting a Date for Public Hearing for Adoption
- VII. Consideration of Proposal for Professional Services Related to the Preparation of a Public Facilities Report by England, Thims & Miller, Inc.
- VIII. Other Business
- IX. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - 1. Report of the Number of Registered Voters (226)
 - 2. Consideration of Proposed Fiscal Year 2019 Meeting Dates
 - 3. Consideration of Resolution 2018-03, Designation of Landowners Meeting Date
- X. Supervisors' Requests and Audience Comments
- XI. Financial Reports
 - A. Balance Sheet as of April 30, 2017 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Scheduled Meeting – August 15, 2018 at 11:00 a.m. at the offices of GMS
- XIII. Adjournment

Minutes from the February 13, 2018 Special Meeting & the February 21, 2018 Regular Meeting are included for your review.

The fifth order of business is the selection of audit committee.

The sixth order of business is the consideration of resolution 2018-02, approving fiscal year 2019 proposed budget & setting a date for public hearing for adoption. A copy of the resolution is enclosed for your review. A copy of the budget will be provided under separate cover.

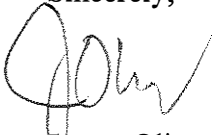
The seventh order of business is the consideration of proposal for professional services related to the preparation of public facilities report by England, Thims & Miller, Inc. A copy of the proposal is enclosed for your review.

Listed under manager reports is the report of the number of registered voters in the District, and consideration of proposed fiscal year 2019 meeting dates. A copy of the proposed FY19 meeting dates and the resolution is enclosed for your review. Also listed is the consideration of resolution 2018-03, designation of landowners meeting date. A copy of the resolution is enclosed for your review.

Copies of the balance sheet and statement of revenue & expenditures, assessment receipt schedule, and check register are enclosed for your review.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



James Oliver
District Manager

cc: Wes Haber
Darrin Mossing
Jennifer Gillis

AGENDA

*Isles of Bartram Park
Community Development District
Agenda*

Wednesday
May 16, 2018
11:00 a.m.

Office of GMS
475 West Town Place, Suite 114
St. Augustine, FL 32092
islesofbartramparkcdd.com
Call In # 800-264-8432 Code 9694032

- I. Roll Call
- II. Audience Comment
- III. Acceptance of Minutes from the February 13, 2018 Special Meeting
- IV. Approval of Minutes from the February 21, 2018 Meeting
- V. Selection of Audit Committee
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- XI Financial Reports
 - A. Balance Sheet as of April 30, 2017 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
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MINUTES

MINUTES OF MEETING
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

A special meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Tuesday, February 13, 2018 at 3:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Brad England	Vice Chairman
Chris Mayo	Supervisor
Scott Keiling	Supervisor
Mike Della Penta	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 3:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comment

There were no members of the public in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver stated this meeting was noticed in the St. Augustine Record.

FOURTH ORDER OF BUSINESS

Organizational Matters

- A. Acceptance of Resignation Supervisors**
- B. Appointment of New Supervisors to Fill Unexpired Terms of Office**
- C. Oath of Office for Newly Appointed Supervisors**
- D. General Information for New Supervisors**
- E. Resolution 2018-01, Election of Officers**

Mr. England accepted the resignation letters from Mr. Rudolph and Mr. Stanton.

Mr. Oliver asked do you have anyone to nominate?

Mr. England responded I would like to nominate Ms. Zenzi Rogers to fill seat 2.

Mr. Oliver administered an oath of office to Ms. Zenzi Rogers.

Mr. Oliver asked do you have another nomination?

Mr. England responded I would like to nominate Scott Keiling to fill seat 4.

On MOTION by Mr. England seconded by Ms. Rogers the Nomination of Mr. Scott Keiling to Fill Seat 2020 was approved.

Mr. Oliver administered an oath of office to Mr. Scott Keiling.

Mr. Oliver asked would you like to nominate anyone to fill Seat 1?

Mr. England responded yes. I would like to nominate Mr. Chris Mayo.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Nomination of Mr. Chris Mayo to Seat 4 was approved.

Mr. Oliver administered an oath of office to Mr. Chris Mayo.

Mr. Oliver asked do we have any nominations for Seat 5?

Mr. England responded I would like to nominate Mr. Michael Della Penta.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Nomination of Mr. Michael Della Penta to Seat 5 was approved.

Mr. Oliver administered an oath of office to Mr. Michael Della Penta.

Mr. Oliver stated all of the board members have decided to waive compensation.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor Resolution 2018-01 the Nomination of Ms. Rogers as Chairperson, Mr. England as Vice Chairman & the Balance of Board to Serve as Assistant Secretaries & Mr. Oliver as Secretary, Mr. Perry as Treasurer & Mr. deNagy & Mr. Oliver as Assistant Treasuries & Mr. Perry, Mr. Oliver and Mr. Torres as Assistant Secretaries was approved.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

**Next Scheduled Meeting – February 21, 2018
at 11:00 a.m. at the Offices of GMS**

Mr. Oliver stated the next meeting is scheduled for February 21, 2018 at 11:00 a.m. at this office.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Meeting was adjourned.
--

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

FOURTH ORDER OF BUSINESS

Mr. Oliver asked do you have another nomination?

Mr. England responded I would like to nominate Scott Keiling to fill seat 4.

On MOTION by Mr. England seconded by Ms. Rogers the Nomination of Mr. Scott Keiling to Fill Seat 2020 was approved.

Mr. Oliver administered an oath of office to Mr. Scott Keiling.

Mr. Oliver asked would you like to nominate anyone to fill Seat 1?

Mr. England responded yes. I would like to nominate Mr. Chris Mayo.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Nomination of Mr. Chris Mayo to Seat 4 was approved.

Mr. Oliver administered an oath of office to Mr. Chris Mayo.

Mr. Oliver asked do we have any nominations for Seat 5?

Mr. England responded I would like to nominate Mr. Michael Della Penta.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Nomination of Mr. Michael Della Penta to Seat 5 was approved.

Mr. Oliver administered an oath of office to Mr. Michael Della Penta.

Mr. Oliver stated all of the board members have decided to waive compensation.

On MOTION by Mr. England seconded by Ms. Rogers with all in favor Resolution 2018-01 the Nomination of Ms. Rogers as Chairperson, Mr. England as Vice Chairman & the Balance of Board to Serve as Assistant Secretaries & Mr. Oliver as Secretary, Mr. Perry as Treasurer & Mr. deNagy & Mr. Oliver as Assistant Treasuries & Mr. Perry, Mr. Oliver and Mr. Torres as Assistant Secretaries was approved.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

**Next Scheduled Meeting – February 21, 2018
at 11:00 a.m. at the Offices of GMS**

Mr. Oliver stated the next meeting is scheduled for February 21, 2018 at 11:00 a.m. at this office.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. England seconded by Ms. Rogers with all in favor the Meeting was adjourned.
--

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

SIXTH ORDER OF BUSINESS

RESOLUTION 2018-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Isles of Bartram Park Community Development District (“**District**”) prior to June 15, 2018, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2018

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 16th DAY OF MAY, 2018.

ATTEST:

**ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary

By: _____
Its: _____

SEVENTH ORDER OF BUSINESS



VISION • EXPERIENCE • RESULTS

www.etm-inc.com

tel 904-642-8990 • fax 904-646-9485

14775 Old St. Augustine Road • Jacksonville, Florida 32258

March 16, 2018

Mr. Daniel Laughlin
Governmental Management Services, LLC
Assistant District Manager
475 West Town Place, Suite 114
St. Augustine, FL 32092

Subject: *Public Facilities Report
Isles of Bartram Park Community Development District*

Dear Mr. Laughlin:

Pursuant to your request, **England, Thims & Miller, Inc. (ETM)** is pleased to provide this proposal for professional services related to the preparation of a Public Facilities Report.

TASK I – PUBLIC FACILITIES REPORT

This task consists of the preparation of a Public Facilities Report for the Isles of Bartram Community Development District. Chapter 189.08 of the Florida Statutes requires that Special Districts prepare a Public Facilities Report and update every 7 years. The report will include: a description of the existing District facilities, a description of any facilities planned within the next seven years, the identification of any planned replacement of District facilities within the next 10 years, and the anticipated time each facility will be completed. We propose to provide these services on an hourly basis.

*Fee Hourly
(Budget Estimate - \$2,500.00)*

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
Jacksonville • Lake Mary • Palm Coast
CA-00002584 LC-0000316

Reference: Isles of Bartram Park Community Development District - Public Facilities Report

England, Thims & Miller, Inc. (ETM) will perform the requested services for the following hourly rates:

**ENGLAND-THIMS & MILLER, INC.
HOURLY FEE SCHEDULE - 2018**

Principal – CEO/CSO/President	\$259.00/Hr.
Principal – Vice President	\$244.00/Hr.
Chief Engineer	\$244.00/Hr.
Senior Engineer	\$194.00/Hr.
Engineer	\$151.00/Hr.
Project Manager	\$178.00/Hr.
Assistant Project Manager	\$146.00/Hr.
Chief Planner	\$244.00/Hr.
Senior Planner	\$178.00/Hr.
Planner.....	\$146.00/Hr.
CEI Senior Engineer	\$211.00/Hr.
Senior Inspector	\$146.00/Hr.
Inspector	\$118.00/Hr.
Senior Landscape Architect	\$163.00/Hr.
Landscape Architect.....	\$146.00/Hr.
Senior Graphics Technician	\$146.00/Hr.
GIS Programmer	\$156.00/Hr.
GIS Analyst	\$130.00/Hr.
Senior Engineering Designer / Senior LA Designer	\$146.00/Hr.
Engineering/Landscape Designer	\$125.00/Hr.
CADD/GIS Technician	\$118.00/Hr.
Administrative Support	\$81.00/Hr.

Reference: Isles of Bartram Park Community Development District - Public Facilities Report

GENERAL CONDITIONS

PAYMENT TERMS - ETM will issue monthly invoices. For Lump Sum work, the invoice will reflect the percentage complete for each contract task item. For hourly services, the invoice will reflect the hours worked times the standard hourly billing rates as shown on Attachment A, (incorporated herein by reference). ETM's standard hourly billing rates are reevaluated annually prior to the beginning of the calendar year and subject to an increase not to exceed five (5) percent per year.

INSURANCE - ETM maintains Workers' Compensation and Employer's Liability Insurance in conformance with applicable state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury and property damage limits of \$1,000,000. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that ten days written notice be given prior to cancellation.

STANDARD OF CARE - The only warranty or guarantee made by ETM in connection with the services performed hereunder, is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by our furnishing oral or written reports.

PERMITTING/ZONING - The Client is herein notified that several City, State and Federal environmental, zoning and regulatory permits may be required for this project. ETM will assist the Client in preparing these permits at the Client's direction. However, the Client acknowledges that it has the responsibility for submitting, obtaining and abiding by all required permits. Furthermore, the Client holds ETM harmless from any losses or liabilities resulting from such permitting or regulatory action.

LIMITATION OF LIABILITY - To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of England, Thims & Miller, Inc. and its officers, directors, partners, employees, agents and subconsultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of ETM and its officers, directors, employees, agents or subconsultants, or any of them, shall not exceed the total compensation received by ETM under this Agreement, or the total amount of \$2,000,000.00, whichever is less.

SEVERABILITY AND SURVIVAL - If any of the provisions contained in this AGREEMENT are held invalid, illegal, or unenforceable, such invalidity, illegality or unenforceability will not affect any other provision, and this AGREEMENT will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

GOVERNING LAW - This agreement shall be governed in all respects by the laws of the State of Florida.

COST OPINIONS - Any cost opinions or Project economic evaluations provided by ETM will be on a basis of experience and judgment, but, since it has no control over market conditions or bidding procedures, ETM cannot warrant that bids, cost estimates, ultimate construction cost, or Project economics will not vary from these opinions.

OWNERSHIP OF DOCUMENTS - All documents, including, but not limited to drawings, specifications, reports, boring logs, field notes, laboratory test data, calculations and estimates, prepared by ETM as instruments of service pursuant to this Agreement, shall be the property of ETM and the Client. Neither party shall claim or maintain exclusive ownership thereof. Client agrees that all documents of any nature furnished to Client or Client's agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by ETM, pursuant to this Agreement be used at any location or for any project not expressly provided for in this Agreement without the written permission of ETM, and ETM will provide Client with copies of documents created in the performance of the work for a period not exceeding five years following submission of the final plans and specifications contemplated by this Agreement.

SAFETY - Should ETM provide periodic observations or monitoring services at the job site during construction, Client agrees that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by ETM is not intended to include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

INDEMNIFICATION - In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless ETM and its directors, employees, agents and subconsultants from and against all damage, liability or cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this project or the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of ETM.

PURSUANT TO FLORIDA STATUTES SECTION 558.0035(2013), AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively Client) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this agreement and that of its subconsultants or anyone for whom the consultant is legally liable. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES - In no event shall either party hereunder be liable to the other party for punitive, speculative, consequential or special damages of any kind.

CONTRACT ADMINISTRATION - Client agrees that ETM will not be expected to make exhaustive or continuous on-site inspections but that periodic observations appropriate to the construction stage shall be performed. It is further agreed that ETM will not assume responsibility for the contractor's means methods, techniques, sequences or procedures of construction and it is understood that field services provided by ETM will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words "supervision", "inspection", or "control", are used to mean periodic observation of the work by ETM to verify substantial compliance with the plans, specifications and design concepts. Continuous inspections by our employees do not mean that ETM is observing placement of all materials. Full-time inspection means that an employee of ETM has been assigned for eight-hour days during regular business hours.

Construction inspection and monitoring services which exceed 40 hours per week for one individual shall be invoiced at 150% of the standard billing rate.

ASSIGNABILITY - Client and ETM, respectively bind themselves, their successors and assigns to the other party to this Agreement and to the successors and assigns of such other party with respect to all covenants of this Agreement. Neither Client nor ETM shall assign this Agreement without the prior written consent of the other party.

INTEGRATION - This Agreement represents the entire and integrated Agreement between Client and ETM and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

LIMITATIONS ON CAUSES OF ACTION - Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have occurred and the applicable statutes of limitations shall commence to run not later than (i) the date of substantial completion for acts or failures to act occurring prior to substantial completion of our engineering services pursuant to this Agreement; or (ii) the date of issuance of our final invoice for acts or failure to act occurring after substantial completion of our engineering services pursuant to this Agreement.

THIRD PARTY BENEFICIARY - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or ETM.

Mr. Daniel Laughlin
Governmental Management Services, LLC

March 16, 2018
Page 4 of 4

Reference: Isles of Bartram Park Community Development District - Public Facilities Report

Please indicate your agreement with this proposal by signing in the space provided and return one copy to our office.

If you should have any questions or require additional information, please call. Thank you for this opportunity to be of professional service.

Sincerely,

Accepted this _____ day

ENGLAND-THIMS & MILLER, INC.

of _____, 2018



Matthew S. Maggiore, PE
Executive Vice President / Shareholder

By: _____

For: _____

NINTH ORDER OF BUSINESS

C.

1.



April 17, 2018

Isles of Bartram Park CDD
Governmental Mgmt. Services, LLC
Attn: Shelby Stephens
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Stephens:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Isles of Bartram Park CDD

226 registered voters in St. Johns County

This number is based on the streets within the legal description on file with the St. Johns County GIS department.

Please contact us if we may be of further assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vicky Oakes".

Vicky C. Oakes
Supervisor of Elections

VO/ew

2.

NOTICE OF MEETINGS
ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Isles of Bartram Park Community Development District will hold their regularly scheduled public meetings for **Fiscal Year 2019** at the offices of Governmental Management Services, LLC located at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 at 11:00 a.m. on the third Wednesday of each month listed (unless notated otherwise*) as follows:

October 17, 2018

November 6, 2018 Landowners Meeting

February 20, 2019

May 15, 2019

August 21, 2019

3.

RESOLUTION 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION; ESTABLISHING FORMS FOR THE LANDOWNER ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Isles of Bartram Park Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

WHEREAS, pursuant to Section 190.006(1), *Florida Statutes*, the District's Board of Supervisors ("**Board**") "shall exercise the powers granted to the district pursuant to Chapter 190, *Florida Statutes*," and the Board shall consist of five members; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing Board Supervisors for the District on the first Tuesday in November, which shall be noticed pursuant to Section 190.006(2), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:

1. **EXISTING BOARD SUPERVISORS; SEATS SUBJECT TO ELECTIONS.** The Board is currently made up of the following individuals:

<u>Seat Number</u>	<u>Supervisor</u>	<u>Term Expiration Date</u>
1	Chris Mayo	2018
2	Zenzi Rogers	2020
3	Bradley England	2018
4	Scott Keiling	2020
5	Mike Della Penta	2018

This year, Seat 1, currently held by Chris Mayo, Seat 3, currently held by Bradley England, and Seat 5, currently held by Mike Della Penta, are subject to election by landowners in November 2018. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

2. **LANDOWNER'S ELECTION.** In accordance with Section 190.006(2), *Florida Statutes*, the meeting of the landowners to elect Board Supervisor(s) of the District shall be held on the _____ day of November, 2018, at _____ a/p.m., and located at _____.

3. **PUBLICATION.** The District's Secretary is hereby directed to publish notice of the landowners' meeting and election in accordance with the requirements of Section 190.006(2), *Florida Statutes*.

4. **FORMS.** Pursuant to Section 190.006(2)(b), *Florida Statutes*, the landowners' meeting and election have been announced by the Board at its May 16, 2018 meeting. A sample notice of

landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office, located at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850, or at the office of the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850.

5. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

6. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2018.

**ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT
DISTRICT**

ATTEST:

CHAIRMAN / VICE CHAIRMAN

SECRETARY / ASST. SECRETARY

EXHIBIT A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within the Isles of Bartram Park Community Development District ("**District**") the location of which is generally described as _____, advising that a meeting of landowners will be held for the purpose of electing three (3) people to the District's Board of Supervisors ("**Board**", and individually, "**Supervisor**"). Immediately following the landowners' meeting there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: _____
TIME: _____
PLACE: _____

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("**District Manager's Office**"). At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from the District Manager's Office. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Manager's Office, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Jim Oliver
District Manager
Run Date(s): _____ & _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: _____, November __, 2018

TIME: _____ .M.

LOCATION:

Pursuant to Chapter 190, *Florida Statutes*, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("**Board**") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), *Florida Statutes*.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

**ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
LANDOWNERS' MEETING – [DATE]**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ ("**Proxy Holder**") for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Isles of Bartram Park Community Development District to be held at _____, on _____, at _____ a/p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners' meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners' meeting prior to the Proxy Holder's exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description

Acreage

Authorized Votes

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes:

NOTES: Pursuant to Section 190.006(2)(b), *Florida Statutes* (2017), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER __, 2018

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Isles of Bartram Park Community Development District and described as follows:

Description

Acreage

_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT #	NAME OF CANDIDATE	NUMBER OF VOTES
2		
4		
5		

Date: _____

Signed: _____
Printed Name: _____

ELEVENTH ORDER OF BUSINESS

A.

Isles of Bartram Park
Community Development District
Unaudited Financial Statements
as of
March 31, 2018

Isles of Bartram Park
Community Development District
Combined Balance Sheet
March 31, 2018

Governmental Fund Types

	<i>General</i>	<i>Debt Service</i>	<i>Capital Project</i>	<i>(Memorandum Only) 2018</i>
<u><i>Assets:</i></u>				
<i>Cash</i>	\$50,554	---	---	\$50,554
<i>Investments:</i>				
<i>Series 2015:</i>				
<i>Reserve</i>	---	\$221,990	---	\$221,990
<i>Interest</i>	---	\$4	---	\$4
<i>Revenue</i>	---	\$64,435	---	\$64,435
<i>Sinking Fund</i>	---	\$3	---	\$3
<i>Prepayment</i>	---	\$3,012	---	\$3,012
<i>Construction</i>	---	---	\$5,529	\$5,529
<i>Cost of Issuance</i>	---	---	---	\$0
<i>Series 2017:</i>				
<i>Reserve</i>	---	\$173,187	---	\$173,187
<i>Interest</i>	---	---	---	\$0
<i>Revenue</i>	---	---	---	\$0
<i>Sinking Fund</i>	---	---	---	\$0
<i>Prepayment</i>	---	---	---	\$0
<i>Construction</i>	---	---	\$6,946	\$6,946
<i>Cost of Issuance</i>	---	---	\$6,545	\$6,545
<i>Due From Developer</i>	---	---	---	\$0
<i>Due from General Fund</i>	---	\$2,584	---	\$2,584
<i>Prepaid Expenses</i>	---	---	---	\$0
 <i>Total Assets</i>	 \$50,554	 \$465,215	 \$19,020	 \$534,788
 <u><i>Liabilities:</i></u>				
<i>Accounts Payable</i>	\$19,281	---	---	\$19,281
<i>Accrued Expenses</i>	---	---	---	\$0
<i>Due to Other</i>	---	---	---	\$0
<i>Due to General Fund</i>	---	---	---	\$0
<i>Due to Debt Service</i>	\$2,584	---	---	\$2,584
 <i>Fund Balances:</i>				
<i>Restricted for Debt Service</i>	---	\$465,215	---	\$465,215
<i>Restricted for Capital Projects</i>	---	---	\$19,020	\$19,020
<i>Unassigned</i>	\$28,689	---	---	\$28,689
<i>Total Liabilities & Fund Equity</i>	\$50,554	\$465,215	\$19,020	\$534,788

Isles of Bartram Park
Community Development District
GENERAL FUND

Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	<i>Adopted</i> <i>Budget</i>	<i>Prorated</i> <i>Thru 3/31/18</i>	<i>Actual</i> <i>Thru 3/31/18</i>	<i>Variance</i>
<u>REVENUES:</u>				
Developer Contributions	\$91,066	\$22,268	\$22,268	\$0
Assessment - Tax Roll	\$74,619	\$74,776	\$74,776	\$0
Assessment - Direct	\$36,355	\$18,177	\$18,177	\$0
TOTAL REVENUES	\$202,040	\$115,222	\$115,222	\$0
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Engineering	\$6,000	\$2,500	\$2,955	(\$455)
Dissemination	\$3,500	\$3,500	\$3,600	(\$100)
Arbitrage	\$600	\$0	\$0	\$0
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees	\$20,000	\$5,000	\$5,338	(\$338)
Annual Audit	\$2,300	\$0	\$0	\$0
Trustee Fees	\$6,500	\$4,000	\$4,000	\$0
Management Fees	\$45,000	\$22,500	\$22,500	\$0
Information Technology	\$1,600	\$800	\$800	\$0
Telephone	\$150	\$75	\$33	\$42
Postage	\$500	\$250	\$53	\$197
Insurance	\$5,665	\$5,665	\$5,750	(\$85)
Printing and Binding	\$1,300	\$650	\$506	\$144
Legal Advertising	\$2,000	\$167	\$392	(\$225)
Other Current Charges	\$250	\$0	\$0	\$0
Office Supplies	\$200	\$100	\$71	\$29
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$100,740	\$50,382	\$51,173	(\$791)
<u>FIELD:</u>				
Landscape Maintenance	\$52,000	\$26,000	\$24,902	\$1,098
Lake Maintenance	\$14,000	\$14,000	\$12,620	\$1,380
Waterfall/Entry Pond Maintenance	\$5,400	\$0	\$0	\$0
Lake Fountains Maintenance	\$1,400	\$1,400	\$5,985	(\$4,585)
Management	\$6,000	\$1,500	\$1,500	\$0
Utilities	\$20,000	\$0	\$0	\$0
General Maintenance	\$2,500	\$0	\$0	\$0
TOTAL FIELD	\$101,300	\$42,900	\$45,007	(\$2,107)
TOTAL EXPENDITURES	\$202,040	\$93,282	\$96,179	(\$2,898)
EXCESS REVENUES (EXPENDITURES)	(\$0)		\$19,042	
FUND BALANCE - Beginning	\$0		\$9,647	
FUND BALANCE - Ending	(\$0)		\$28,689	

Isles of Bartram Park
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2018

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Developer Contributions/Assessments	\$21,493	\$7,814	\$19,949	\$27,008	\$38,323	\$634	\$0	\$0	\$0	\$0	\$0	\$0	\$115,222
Total Revenues	\$21,493	\$7,814	\$19,949	\$27,008	\$38,323	\$634	\$0	\$0	\$0	\$0	\$0	\$0	\$115,222
<u>Expenditures:</u>													
<u>Administrative</u>													
Supervisors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$2,645	\$310	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,955
Dissemination	\$583	\$583	\$583	\$583	\$583	\$683	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees	\$2,015	\$724	\$305	\$1,354	\$942	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,338
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$22,500
Information Technology	\$133	\$133	\$133	\$133	\$133	\$133	\$0	\$0	\$0	\$0	\$0	\$0	\$800
Telephone	\$20	\$0	\$0	\$0	\$0	\$13	\$0	\$0	\$0	\$0	\$0	\$0	\$33
Postage	\$3	\$2	\$44	\$5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53
Insurance	\$5,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,750
Printing and Binding	\$129	\$109	\$4	\$22	\$181	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$506
Legal Advertising	\$80	\$80	\$0	\$80	\$153	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$13	\$13	\$0	\$0	\$15	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$71
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$24,295	\$5,704	\$4,820	\$5,926	\$5,757	\$4,671	\$0	\$0	\$0	\$0	\$0	\$0	\$51,173
<u>Field</u>													
Landscape Maintenance	\$2,774	\$2,774	\$2,328	\$2,328	\$2,328	\$12,369	\$0	\$0	\$0	\$0	\$0	\$0	\$24,902
Lake Maintenance	\$1,170	\$1,633	\$1,170	\$1,510	\$5,967	\$1,170	\$0	\$0	\$0	\$0	\$0	\$0	\$12,620
Waterfall/Entry Pond Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Fountains Maintenance	\$0	\$0	\$900	\$1,733	\$1,145	\$2,206	\$0	\$0	\$0	\$0	\$0	\$0	\$5,985
Management	\$500	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Field	\$4,444	\$4,907	\$4,898	\$5,571	\$9,441	\$15,746	\$0	\$0	\$0	\$0	\$0	\$0	\$45,007
Total Expenses	\$28,739	\$10,611	\$9,718	\$11,498	\$15,198	\$20,416	\$0	\$0	\$0	\$0	\$0	\$0	\$96,179
Excess Revenues (Expenditures)	(\$7,246)	(\$2,797)	\$10,232	\$15,510	\$23,125	(\$19,783)	\$0	\$0	\$0	\$0	\$0	\$0	\$19,042

Isles of Bartram Park
Community Development District
DEBT SERVICE FUND SERIES 2015
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

<i>Adopted Budget</i>	<i>Prorated Thru 3/31/18</i>	<i>Actual Thru 3/31/18</i>	<i>Variance</i>
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REVENUES:

<i>Interest Income</i>	\$100	\$100	\$1,801	\$1,701
<i>Assessment - Direct</i>	\$141,083	\$0	\$0	\$0
<i>Assessment - Tax Roll</i>	\$300,186	\$63,825	\$63,825	\$0

<i>TOTAL REVENUES</i>	\$441,369	\$63,925	\$65,625	\$1,701
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EXPENDITURES:

Series 2015

<i>Interest Expense - 11/01</i>	\$163,759	\$163,759	\$163,759	(\$0)
<i>Principal Expense - 11/01</i>	\$110,000	\$110,000	\$130,000	(\$20,000)
<i>Interest Expense - 05/01</i>	\$161,353	\$0	\$0	\$0

<i>TOTAL EXPENDITURES</i>	\$435,112	\$273,759	\$293,759	(\$20,000)
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OTHER SOURCES/(USES)

<i>Bond Proceeds</i>	\$0	\$0	\$0	\$0
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<i>TOTAL OTHER SOURCES AND USES</i>	\$0	\$0	\$0	\$0
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<i>EXCESS REVENUES (EXPENDITURES)</i>	\$6,257	(\$228,134)		
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<i>FUND BALANCE - Beginning</i>	\$280,240	\$520,162		
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<i>FUND BALANCE - Ending</i>	<u>\$286,497</u>	<u>\$292,028</u>		
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Isles of Bartram Park
Community Development District
DEBT SERVICE FUND SERIES 2017
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	<i>Adopted Budget</i>	<i>Prorated Thru 3/31/18</i>	<i>Actual Thru 3/31/18</i>	<i>Variance</i>
<u>REVENUES:</u>				
<i>Interest Income</i>	\$0	\$0	\$895	\$895
<i>Assessment - Direct</i>	\$0	\$0	\$0	\$0
<i>Assessment - Tax Roll</i>	\$0	\$0	\$0	\$0
<i>TOTAL REVENUES</i>	\$0	\$0	\$895	\$895
<u>EXPENDITURES:</u>				
<u>Series 2015</u>				
<i>Interest Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Principal Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Interest Expense - 05/01</i>	\$0	\$0	\$0	\$0
<i>TOTAL EXPENDITURES</i>	\$0	\$0	\$0	\$0
<u>OTHER SOURCES/(USES)</u>				
<i>Bond Proceeds</i>	\$0	\$0	\$0	\$0
<i>TOTAL OTHER SOURCES AND USES</i>	\$0	\$0	\$0	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$0		\$895	
<i>FUND BALANCE - Beginning</i>	\$0		\$172,292	
<i>FUND BALANCE - Ending</i>	\$0		\$173,187	

Isles of Bartram Park
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	Series 2015	Series 2017
<u>REVENUES:</u>		
<i>Interest Income</i>	\$29	\$6,502
<i>TOTAL REVENUES</i>	\$29	\$6,502
<u>EXPENDITURES:</u>		
<i>Capital Outlay</i>	\$0	\$4,968,356
<i>Cost of Issuance</i>	\$0	\$40,000
<i>TOTAL EXPENDITURES</i>	\$0	\$5,008,356
<u>OTHER SOURCES/(USES)</u>		
<i>Bond Proceeds</i>	\$0	\$0
<i>Interfund Transfer</i>	\$0	\$0
<i>TOTAL OTHER SOURCES/(USES)</i>	\$0	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$29	(\$5,001,854)
<i>FUND BALANCE - Beginning</i>	\$5,501	\$5,015,345
<i>FUND BALANCE - Ending</i>	\$5,529	\$13,491

Isles of Bartram Park
Community Development District
Long Term Debt Report

Series 2015 Special Assessment Bonds	
Interest Rate:	4.375%-5.125%
Maturity Date:	11/1/45
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$220,634.38
Reserve Balance:	\$221,821.90
 Bonds outstanding - 11/30/2015	 \$6,725,000
Less: November 1, 2015	\$0
Less: November 1, 2016	(\$110,000)
Less: November 1, 2017	(\$130,000)
Current Bonds Outstanding	\$6,485,000

Series 2017 Special Assessment Bonds	
Interest Rate:	3.50%-5.00%
Maturity Date:	11/1/47
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$172,275.00
Reserve Balance:	\$173,186.60
 Bonds outstanding - 11/30/2017	 \$5,345,000
Current Bonds Outstanding	\$5,345,000

Isles of Bartram Park Community Development District
Funding Requests FY18

<i>Funding Request #</i>	<i>Date of Request</i>	<i>Check Date Received Developer</i>	<i>Check Amount Developer</i>	<i>Requested Funding Amount FY 2017</i>	<i>Requested Funding Amount FY 2018</i>	<i>Balance Due From Developer</i>
27	9/13/17	11/15/17	\$13,371.88	\$13,371.88		\$0.00
28	10/10/17	12/8/17	\$14,675.33	\$2,270.85	\$12,404.48	\$0.00
29	11/6/17			\$3,836.13	\$7,444.01	(\$11,280.14)
30	11/22/17			\$1,621.33	\$2,419.70	(\$4,041.03)
TOTAL			\$28,047.21	\$112,906.26	\$22,268.19	(\$15,321.17)

B.

Isles of Bartram Park Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092
FY18 Assessment Receipts

ASSESSED TO	LOTS	SERIES 2015 DEBT SERVICE ASMNT	SERIES 2017 DEBT SERVICE ASMNT	FY 18 O&M ASMNT	TOTAL ASMTS
STANDARD PACIFIC	382	141,082.96	344,792.77	36,354.60	522,230.33
TOTAL DIRECT INVOICES NET	382	141,082.96	344,792.77	36,354.60	522,230.33
TAX ROLL NET	234	299,044.64	-	74,619.23	373,663.87
TOTAL DISTRICT NET	616	440,127.60	344,792.77	110,973.83	895,894.20

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMNT	SERIES 2017 DEBT SERVICE ASMNT	FY 18 O&M ASMNT	TOTAL RECEIVED
STANDARD PACIFIC	252,026.51	70,541.48	172,396.39	27,265.95	270,203.82
TOTAL DIRECT INVOICES	252,026.51	70,541.48	172,396.39	27,265.95	270,203.82
TAX ROLL RECEIVED / DUE	(2,715.61)	301,217.94	-	75,161.54	376,379.48
TOTAL RECEIPTS / DUE	249,310.90	371,759.42	-	102,427.49	646,583.30

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE ASMNT	SERIES 2017 DEBT SERVICE ASMNT	FY18 O&M ASMNT	TOTAL RECEIVED
1	11/6/17	---	---	---	---
2	11/15/17	12,836.27	---	3,202.98	16,039.25
3	11/28/17	18,478.29	---	4,610.80	23,089.09
4	12/11/17	32,510.13	---	8,112.10	40,622.23
5	12/27/17	7,909.56	---	1,973.64	9,883.20
INTEREST	1/4/18	14.97	---	3.74	18.71
6	1/24/18	71,798.93	---	17,915.66	89,714.59
7	2/26/18	153,585.31	---	38,323.44	191,908.75
8	3/13/18	2,540.33	---	633.88	3,174.21
9	4/18/18	1,354.93	---	338.09	1,693.02
INTEREST	4/30/18	189.22	---	47.21	236.43
		---	---	---	---
		---	---	---	---
		---	---	---	---
TOTAL TAX ROLL RECEIPTS		\$301,217.94	---	75,161.54	376,379.48

PERCENT COLLECTED DIRECT	50%	50%	75%	52%
PERCENT COLLECTED TAX ROLL	101%	0%	101%	101%
PERCENT COLLECTED TOTAL	84%	50%	92%	72%

C.

Isles of Bartram Park
Community Development District

Check Run Summary

May 3, 2018

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Accounts Payable</i>	2/1/18	250-252	\$ 7,256.60
	2/8/18	253-259	\$ 91,265.26
	2/15/18	260-263	\$ 3,304.56
	3/1/18	264-265	\$ 304.50
	3/8/18	266	\$ 4,570.61
	3/13/18	267	\$ 153,585.31
	3/14/18	268-270	\$ 3,948.27
	3/28/18	271-276	\$ 4,508.67
	4/5/18	277-281	\$ 8,199.37
	4/12/18	282-283	\$ 1,510.00
	4/19/18	284-290	\$ 17,346.77
	4/26/18	291	\$ 941.71
<u><i>Sub-Total</i></u>			<u>\$ 296,741.63</u>
<u><i>Total</i></u>			<u>\$ 296,741.63</u>

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	5/03/18	PAGE	1
*** CHECK DATES 02/01/2018 - 04/30/2018 ***													
ISLES OF BARTRAM - GENERAL													
BANK A ISLES OF BARTRAM													
CHECK DATE	VEND#INVOICE.....	DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/01/18	00011	10/13/17	185330	201709	310-51300-31100					ENGLAND THIMS & MILLER INC	*	1,237.50	1,237.50 000250
2/01/18	00001	11/01/17	41	201711	310-51300-34000						*	3,750.00	1,237.50 000250
		11/01/17	41	NOV	MANAGEMENT FEES						*	133.33	
		11/01/17	41	NOV	INFORMATION TECH						*	583.33	
		11/01/17	41	NOV	DISSEMINATION FEES						*	12.62	
		11/01/17	41	OFFICE	SUPPLIES						*	1.84	
		11/01/17	41	POSTAGE							*	109.35	
		11/01/17	41	COPIES							*		
GOVERNMENTAL MANAGEMENT SERVICES												4,590.47	000251
2/01/18	00004	9/29/17	96408	201708	310-51300-31500					REVIEW CONSTRUCTION DOCS	*	1,428.63	1,428.63 000252
2/08/18	00021	1/23/18	S17642	201801	320-57200-46300					HOPPING GREEN AND SAMS	*	1,283.00	1,283.00 000253
					REPAIR FOUNTAIN MOTOR								
2/08/18	00001	2/01/18	44	201802	310-51300-34000					CRYSTAL CLEAN POOL SERVICE, INC	*	3,750.00	1,283.00 000253
		2/01/18	44	FEB	MANAGEMENT FEES						*	133.33	
		2/01/18	44	FEB	INFORMATION TECH						*	583.33	
		2/01/18	44	FEB	DISSEMINATION FEES						*	15.00	
		2/01/18	44	OFFICE	SUPPLIES						*	181.35	
		2/01/18	44	COPIES							*		
GOVERNMENTAL MANAGEMENT SERVICES												4,663.01	000254
2/08/18	00004	10/31/17	96924	201709	310-51300-31500					BOND RATIFY RESOLUTION	*	1,621.33	1,621.33 000255
2/08/18	00023	11/20/17	2017025	201711	320-57200-46100					HOPPING GREEN AND SAMS	*	463.01	1,621.33 000255
					NOV FLOAT MAINTENANCE								
										INNOVATIVE FOUNTAIN SERVICES, INC			463.01 000256

IBTR ISLES OF BRTRM BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICEEXPENSED TO.... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/08/18 00023		2016806	201708 320-57200-46100		INNOVATIVE FOUNTAIN SERVICES, INC	*	463.01	463.01 000257
2/08/18 00017		202062018	201802 300-20700-10200			*	2,708.44	
2/06/18		202062018	201802 300-20700-10200			*	7,909.56	
2/06/18		202062018	201802 300-20700-10200			*	14.97	
2/06/18		202062018	201802 300-20700-10200			*	71,798.93	
2/08/18 00020		1/23/18 339881	201801 320-57200-46100		ISLES OF BARTRAM PARK CDD	*	340.00	82,431.90 000258
2/15/18 00021		2/12/18 M17683	201801 320-57200-46300		LAKE DOCTORS, INC.	*	450.00	340.00 000259
2/15/18 00021		1/12/18 M17430	201712 320-57200-46300		CRYSTAL CLEAN POOL SERVICE, INC	*	450.00	450.00 000260
2/15/18 00002		2/06/18 3004930-	201802 310-51300-48000		CRYSTAL CLEAN POOL SERVICE, INC	*	76.29	450.00 000261
2/15/18 00022		1/01/18 INV-1979	201801 320-57200-46200		ST. AUGUSTINE RECORD	*	2,328.27	76.29 000262
3/01/18 00004		1/31/18 98502	201712 310-51300-31500		YELLOWSTONE LANDSCAPE	*	304.50	2,328.27 000263
3/01/18 00002		1/09/18 17554762	201801 310-51300-48000		HOPPING GREEN AND SAMS	*	79.70	304.50 000264
3/08/18 00001		3/01/18 45	201803 310-51300-34000		ST. AUGUSTINE RECORD	*	3,750.00	.00 000265

IBTR ISLES OF BRTRM BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICEEXPENSED TO.... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/01/18	45	201803	310-51300-35100		MAR INFORMATION TECH	*	133.33	
3/01/18	45	201803	310-51300-31200		MAR DISSEMINATION FEES	*	583.33	
3/01/18	45	201803	310-51300-51000		OFFICE SUPPLIES	*	30.00	
3/01/18	45	201803	310-51300-42500		COPIES	*	60.75	
3/01/18	45	201803	310-51300-41000		TELEPHONE	*	13.20	
3/13/18	00017	03082018	201803 300-20700-10200		GOVERNMENTAL MANAGEMENT SERVICES	*	153,585.31	4,570.61 000266
3/14/18	00021	M17956	201802 320-57200-46300		FEB FOUNTAIN SERVICE	*	450.00	153,585.31 000267
3/14/18	00020	3/01/18 349120	201803 320-57200-46100		MAR LAKE MAINTENANCE	*	1,170.00	450.00 000268
3/14/18	00022	3/01/18 INV20419	201803 320-57200-46200		MAR LANDSCAPE MAINTENANCE	*	2,328.27	1,170.00 000269
3/28/18	00025	2/28/18 02282018	201802 320-57200-46300		REIMB IRRIGATION BILLING	*	695.44	2,328.27 000270
3/28/18	00024	12/28/17 1	201712 310-51300-31200		2015 11/1/17 PREPAY AMORT	*	100.00	695.44 000271
3/28/18	00004	1/31/18 99085	201801 310-51300-31500		FOUNTAIN & LAKE CONTRACT	*	1,353.63	100.00 000272
3/28/18	00022	3/30/18 199402B	201803 320-57200-46200		WINTER ANNUAL FLOWERS	*	1,957.50	1,353.63 000273
3/28/18	00022	3/30/18 206149B	201803 320-57200-46200		IRRIGATION REPAIRS	*	169.26	1,957.50 000274
3/28/18	00022	3/30/18 206149B	201803 320-57200-46200		IRRIGATION REPAIRS	*	169.26	169.26 000275

IBTR ISLES OF BRTRM BSANCHEZ

*** CHECK DATES 02/01/2018 - 04/30/2018 *** ISLES OF BARTRAM - GENERAL BANK A ISLES OF BARTRAM

CHECK DATE	VEND#INVOICE.....	DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#
3/28/18	00022	3/30/18	206149C	201803	320-57200-46200					YELLOWSTONE LANDSCAPE	*	232.84	232.84	000276
					IRRIGATION REPAIRS									
4/05/18	00025	3/27/18	03272018	201803	320-57200-46300					MAR REIMB IRRIGATION BILL	*	1,201.70	1,201.70	
										CELESTINA MASTER HOA			1,201.70	000277
4/05/18	00001	4/02/18	46	201804	310-51300-34000					APR MANAGEMENT FEES	*	3,750.00		
		4/02/18	46	201804	310-51300-35100					APR INFORMATION TECH	*	133.33		
		4/02/18	46	201804	310-51300-31200					APR DISSEMINATION FEES	*	583.33		
		4/02/18	46	201804	310-51300-51000					OFFICE SUPPLIES	*	.84		
		4/02/18	46	201804	310-51300-42000					POSTAGE	*	13.35		
		4/02/18	46	201804	310-51300-42500					COPIES	*	1.05		
		4/02/18	46	201804	310-51300-41000					TELEPHONE	*	31.50		
										GOVERNMENTAL MANAGEMENT SERVICES			4,513.40	000278
4/05/18	00002	1/09/18	17554762	201801	310-51300-48000					1/17/18 NOTICE OF MEETING	*	79.70		
										ST. AUGUSTINE RECORD			79.70	000279
4/05/18	00002	2/13/18	3006250-	201802	310-51300-48000					2/21/18 NOTICE OF MEETING	*	76.29		
										ST. AUGUSTINE RECORD			76.29	000280
4/05/18	00022	4/01/18	INV20832	201804	320-57200-46200					APR LANDSCAPE MAINTENANCE	*	1,545.43		
		4/01/18	INV20832	201804	320-57200-46200					FERT/PEST CONTROL	*	593.26		
		4/01/18	INV20832	201804	320-57200-46200					PALM PRUNING	*	70.21		
		4/01/18	INV20832	201804	320-57200-46200					IRRIGATION	*	119.38		
										YELLOWSTONE LANDSCAPE			2,328.28	000281
4/12/18	00020	4/01/18	354842	201804	320-57200-46100					APR LAKE MAINTENANCE	*	1,170.00		
										LAKE DOCTORS, INC.			1,170.00	000282

IBTR ISLES OF BRTRM BSANCHEZ

CHECK DATE	VEND#INVOICE.....	DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#
4/12/18	00020	4/01/18 355802	201804	320-57200-46100						LAKE DOCTORS, INC.	*	340.00	340.00	000283
4/19/18	00021	4/12/18 M18232	201804	320-57200-46300						CRYSTAL CLEAN POOL SERVICE, INC	*	450.00	450.00	000284
4/19/18	00020	2/02/18 344753	201802	320-57200-46100						LAKE DOCTORS, INC.	*	3,586.00	3,586.00	000285
4/19/18	00020	2/02/18 344754	201802	320-57200-46100						LAKE DOCTORS, INC.	*	2,381.00	2,381.00	000286
4/19/18	00020	4/11/18 356105	201804	320-57200-46100						LAKE DOCTORS, INC.	*	920.00	920.00	000287
4/19/18	00022	2/01/18 INV20161	201802	320-57200-46200						YELLOWSTONE LANDSCAPE	*	2,328.27	2,328.27	000288
4/19/18	00022	3/31/18 INV20861	201803	320-57200-46200						YELLOWSTONE LANDSCAPE	*	5,724.00	5,724.00	000289
4/19/18	00022	3/31/18 INV20988	201803	320-57200-46200						YELLOWSTONE LANDSCAPE	*	1,957.50	1,957.50	000290
4/26/18	00004	3/30/18 99616	201802	310-51300-31500						HOPPING GREEN AND SAMS	*	941.71	941.71	000291

TOTAL FOR BANK A 296,741.63
 TOTAL FOR REGISTER 296,741.63



Isles Of Bartram CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

October 13, 2017

Project No: 13125.03000

Invoice No: 0185330

Project 13125.03000 Isles of Bartram CDD
Professional Services rendered through September 30, 2017
Professional Personnel

	Hours	Rate	Amount
Principal - Vice President	5.50	225.00	1,237.50
Totals	5.50		1,237.50
Total Labor			1,237.50
Invoice Total this Period			\$1,237.50

England-Thimig & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-542-8398 • Fax 904-646-9485
CA-00002584 LC-0000316

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 41

Invoice Date: 11/1/17

Due Date: 11/1/17

Case:

P.O. Number:

Bill To:

Isles of Bartram Park CDD
475 West Town Place
Suite 114
At. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - November 2017 1-310-513-34		3,750.00	3,750.00
Information Technology - November 2017 1-310-513-351		133.33	133.33
Dissemination Agent Services - November 2017 1-310-513-312		583.33	583.33
Office Supplies 1-310-513-51		12.62	12.62
Postage 1-310-513-42		1.84	1.84
Copies 1-310-513-425		109.35	109.35
Total			\$4,590.47
Payments/Credits			\$0.00
Balance Due			\$4,590.47

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

September 29, 2017

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96408
Billed through 08/31/2017

General Counsel
IBPCDD 00001 WSH

OCT 12 2017

1-310-513-315
4

FOR PROFESSIONAL SERVICES RENDERED

08/02/17	WSH	Finalize budget and assessment resolutions; review and revise minutes.	0.60 hrs
08/02/17	KFJ	Confer with Haber; prepare budget adoption resolution and correspond with district manager.	0.40 hrs
08/03/17	WSH	Confer with Rudolph and Oliver regarding special meeting and agenda for same.	0.70 hrs
08/04/17	WSH	Prepare for and participate in special meeting.	0.50 hrs
08/07/17	WSH	Prepare for and participate in continued meeting; confer with counsel for prior landowner regarding resignation letters.	0.70 hrs
08/08/17	WSH	Review July minutes and agenda for August meeting and confer with Stephens regarding same.	0.30 hrs
08/18/17	WSH	Prepare developer funding agreement.	0.40 hrs
08/18/17	KFJ	Prepare funding agreement; confer with Haber.	0.30 hrs
08/24/17	WSH	Review correspondence and construction documents; confer with Sheppard and ETM regarding same.	0.80 hrs
08/29/17	WSH	Confer with Rudolph and Maggiore regarding acquisition of infrastructure; review documents regarding same; review and revise updated disclosure of public finance and confer with Sheppard.	0.80 hrs
08/29/17	KFJ	Confer with Haber regarding disclosure of public financing.	0.40 hrs
08/31/17	WSH	Confer with Sheppard; finalize amended and restated disclosure of public finance; confer with Oliver.	0.50 hrs

Total fees for this matter \$1,377.50

DISBURSEMENTS

Travel	44.63
Travel - Meals	6.50

=====

\$51.13

MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	1.10 hrs	120 /hr	\$132.00
Haber, Wesley S.	5.30 hrs	235 /hr	\$1,245.50

TOTAL FEES

\$1,377.50

TOTAL DISBURSEMENTS

\$51.13

TOTAL CHARGES FOR THIS MATTER

\$1,428.63**BILLING SUMMARY**

Jusevitch, Karen F.- Paralegal	1.10 hrs	120 /hr	\$132.00
Haber, Wesley S.	5.30 hrs	235 /hr	\$1,245.50

TOTAL FEES

\$1,377.50

TOTAL DISBURSEMENTS

\$51.13

TOTAL CHARGES FOR THIS BILL

\$1,428.63**Please include the bill number on your check.**

Crystal Clean Pool Service, Inc

9020-1 Berry Ave.

Jacksonville, Florida 32211

904-855-8884

crystalcleanpools@comcast.net

Invoice

RECEIVED
JAN 25 2018

BY:

BILL TO

Celestina Fountain
Isles of Bartram Park C.D.D.
475 West Town Place
Suite 114
St. Augustine, FL 32092

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
S17642	01/23/2018	\$1,283.00	01/31/2018	Upon Receipt	

P.O. NUMBER

SALES REP

ACTIVITY	QTY	RATE	AMOUNT
Service Replaced (2) defective motor starters and repaired burnt wiring for Front Fountain	1	1,283.00	1,283.00
Service Date Service Date: 1/19/18			

BALANCE DUE

\$1,283.00

1-32-572-463

21

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 44**Invoice Date: 2/1/18**

Due Date: 2/1/18

Case:

P.O. Number:

Bill To:

Isles of Bartram Park CDD
475 West Town Place
Suite 114
At. Augustine, FL 32092

RECEIVED
FEB 05 2018

BY:

[illegible]

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

October 31, 2017

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96924
Billed through 09/30/2017

General Counsel
IBPCDD 00001 WSH

1.31.513.315
4



FOR PROFESSIONAL SERVICES RENDERED

09/13/17	WSH	Review agenda for September meeting.	0.20 hrs
09/14/17	WSH	Prepare bond ratification resolution; review and revise minutes and confer with Oliver regarding funding agreement.	0.80 hrs
09/15/17	WSH	Finalize ratification resolution.	0.40 hrs
09/18/17	WSH	Confer with Rudolph and Maggiore regarding acquisition from series 2017 bonds; finalize ratification resolution and confer with Stephens.	0.70 hrs
09/19/17	WSH	Prepare for board meeting.	0.40 hrs
09/20/17	WSH	Prepare for, travel to and back and participate in board meeting.	2.50 hrs
09/22/17	WSH	Confer with Sheppard regarding FY 17/18 funding agreement.	0.40 hrs
09/22/17	KFJ	Confer with Haber; correspond with district manager regarding new board member and amend disclosure of public financing.	0.20 hrs
09/25/17	WSH	Confer with Oliver regarding funding agreement.	0.30 hrs
09/25/17	KFJ	Correspond with Haber regarding funding agreements.	0.30 hrs
09/26/17	WSH	Confer with Oliver and Sheppard regarding budget funding agreement.	0.20 hrs
09/28/17	WSH	Confer with Sheppard and Rudolph regarding funding agreement.	0.40 hrs

Total fees for this matter \$1,540.50

DISBURSEMENTS

Travel	73.38
Travel - Meals	7.45

Total disbursements for this matter \$80.83

1.310.513.315

4

MATTER SUMMARY

=====

Jusevitch, Karen F.- Paralegal	0.50 hrs	120 /hr	\$60.00
Haber, Wesley S.	6.30 hrs	235 /hr	\$1,480.50

TOTAL FEES	\$1,540.50
TOTAL DISBURSEMENTS	\$80.83

TOTAL CHARGES FOR THIS MATTER	<div>-----</div> \$1,621.33
-------------------------------	------------------------------------

BILLING SUMMARY

Jusevitch, Karen F.- Paralegal	0.50 hrs	120 /hr	\$60.00
Haber, Wesley S.	6.30 hrs	235 /hr	\$1,480.50

TOTAL FEES	\$1,540.50
TOTAL DISBURSEMENTS	\$80.83

TOTAL CHARGES FOR THIS BILL	<div>-----</div> \$1,621.33
-----------------------------	------------------------------------

Please include the bill number on your check.

Invoice



Celestina
Isles of Bartrams
475 West Town Place
Suite 114
St. Augustine, FL 32092

$$1.32 \cdot 572 \cdot 461$$

$$23$$

2017025	11/20/2017	\$463.01	12/20/2017	Net 30
---------	------------	----------	------------	--------

Please detach top portion and return with your payment.

P.O. NUMBER

*

Float Maintenance
Float Maintenance - November

We appreciate your business!

1

463.01

463.01

BALANCE DUE

\$463.01

Innovative Fountain Services, Inc

450-106 State Rd 13 N, #217

St Johns, FL 32259

(904) 551-1017

customerservice@innovativefountainservices.com

www.innovativefountainservices.com

Invoice



INNOVATIVE FOUNTAIN SERVICES

1.32.572.461
23

Celestina

Isles of Bartrams

475 West Town Place

Suite 114

St. Augustine, FL 32092

2016806

09/01/2017

\$463.01

10/01/2017

Net 30

Please detach top portion and return with your payment.

P.O. NUMBER



Float Maintenance
Float Maintenance - August

We appreciate your business!

1

463.01

463.01

BALANCE DUE

\$463.01

Isles of Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
February 6, 2018	\$82,431.90	Jim Oliver

Payable to:

Isles of Bartram Park CDD Series 2015 Revenue Account (#17)

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10200
------	---------------------

Intended Use of Funds Requested:

Oct Excess Dist \$2,708.44
Dec Tax Dist #5 \$7,909.56
Jan Interest Dist \$14.97
Jan Tax Dist #6 \$71,798.93
<i>(Attach supporting documentation for request.)</i>

**ISLES OF BARTRAM PARK CDD
FISCAL YEAR 2018 ASSESSMENT RECEIPTS**

ASSESSED TO	# LOTS	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18 O&M ASMT	TOTAL ASMTS
STANDARD PACIFIC	382	141,082.96	344,792.77	36,354.60	522,230.33
TOTAL DIRECT INVOICES NET	382	141,082.96	344,792.77	36,354.60	522,230.33
TAX ROLL NET	234	299,044.64	-	74,619.23	373,663.87
TOTAL DISTRICT NET	616	440,127.60	344,792.77	110,973.83	895,894.20

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18 O&M ASMT	TOTAL RECEIVED
STANDARD PACIFIC	504,053.03	-	-	18,177.30	18,177.30
TOTAL DIRECT INVOICES	504,053.03	-	-	18,177.30	18,177.30
TAX ROLL RECEIVED / DUE	194,296.80	143,548.15	-	35,818.92	179,367.07
TOTAL RECEIPTS / DUE	698,349.83	143,548.15	-	53,996.22	197,544.37

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18 O&M ASMT	TOTAL RECEIVED
1	11/6/2017	-	-	-	-
2	11/15/2017	12,836.27	-	3,202.98	16,039.25
3	11/28/2017	18,478.29	-	4,610.80	23,089.09
4	12/11/2017	32,510.13	-	8,112.10	40,622.23
5	12/27/2017	7,909.56	-	1,973.64	9,883.20
INTEREST	1/4/2018	14.97	-	3.74	18.71
6	1/24/2018	71,798.93	-	17,915.66	89,714.59
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL TAX ROLL RECEIPTS		143,548.15	-	35,818.92	179,367.07

PERCENT COLLECTED DIRECT	0%	0%	50%	3%
PERCENT COLLECTED TAX ROLL	48%	0%	48%	48%
PERCENT COLLECTED TOTAL	33%	0%	49%	22%

OPERATIONS & MAINTENANCE (O&M) IS DUE IN INSTALLMENTS OF 25% DUE 10/15/17,
1/1/18, 4/1/18, 7/1/18. THERE IS ALSO A FUNDING AGREEMENT OF \$90,466
DEBT SERVICE ASSESSMENTS ARE DUE IN INSTALLMENTS WITH 50% DUE 4/1/18 AND 50%
DUE 9/30/18

**ISLES OF BARTRAM PARK CDD
FISCAL YEAR 2017 ASSESSMENT RECEIPTS**

ASSESSED TO	# LOTS	SERIES 2015 DEBT SERVICE ASMT	FY17 O&M ASMT	TOTAL ASMTS
STANDARD PACIFIC	114	141,082.96	36,354.60	177,437.56
TOTAL DIRECT INVOICES NET	114	141,082.96	36,354.60	177,437.56
TAX ROLL NET	234	300,177.24	74,619.23	374,796.47
TOTAL DISTRICT NET	348	441,260.20	110,973.83	552,234.03

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMT	FY17 O&M ASMT	TOTAL RECEIVED
STANDARD PACIFIC	-	141,082.96	36,354.60	177,437.56
TOTAL DIRECT INVOICES	-	141,082.96	36,354.60	177,437.56
TAX ROLL RECEIVED / DUE	(4,024.27)	303,400.30	75,420.44	378,820.74
TOTAL RECEIPTS / DUE	(4,024.27)	444,483.26	111,775.04	556,258.30

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE ASMT	FY17 O&M ASMT	TOTAL RECEIVED
1	11/2/2016	-	-	-
2	11/17/2016	8,993.41	2,235.62	11,229.03
3	11/28/2016	6,093.90	1,514.85	7,608.75
4	12/8/2016	7,672.07	1,907.15	9,579.22
5	12/15/2016	224,929.97	55,913.97	280,843.94
6	1/4/2017	35,886.84	8,920.89	44,807.73
INTEREST	1/19/2017	12.25	3.04	15.29
7	2/9/2017	17,060.11	4,240.87	21,300.98
8	3/9/2017	-	-	-
9	4/13/2017	-	-	-
INTEREST	4/17/2017	39.59	9.84	49.43
TAX CERTS	6/12/2017	-	-	-
INTEREST	7/6/2017	2.05	0.51	2.56
INTEREST	9/25/2017	1.67	0.42	2.09
ST JOHNS COUNTY EXCESS	10/30/2017	2,708.44	673.28	3,381.72
TOTAL TAX ROLL RECEIPTS		303,400.30	75,420.44	378,820.74

PERCENT COLLECTED DIRECT	100%	100%	100%
PERCENT COLLECTED TAX ROLL	101%	101%	101%
PERCENT COLLECTED TOTAL	101%	101%	101%

OPERATIONS & MAINTENANCE (O&M) IS DUE IN INSTALLMENTS OF 25% DUE 10/15/16,
1/1/17, 4/1/17, 7/1/17. THERE IS ALSO A FUNDING AGREEMENT OF \$90,466
DEBT SERVICE ASSESSMENTS ARE DUE IN INSTALLMENTS WITH 38% DUE 4/1/17 AND 62%
DUE 9/30/17

INVOICE



3543 State Road 419, Winter Springs, FL 32708

Invoice #	339881
Account #	723920
Invoice Date	1/23/2018
Due Date	2/22/2018

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 30 DAYS	MAS
Item Number	Description	Amount
	Fountain Service-Quarterly 1-32-572-461 20 RECEIVED JAN 30 2018 Customer Total Balance \$340.00	340.00

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please do not send any correspondence with your payment as it may delay our response to your inquiry.

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$340.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	339881
Account #	723920
Date	1/23/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

IF PAYING BY CREDIT CARD, FILL OUT BELOW
____ Mastercard ____ Visa ____ American Express
Card # _____
Card Verification # _____
Exp. Date # _____
Print Name _____
Billing Address: ____ Check box if same as above

Signature _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

Crystal Clean Pool Service, Inc
9020-1 Berry Ave.
Jacksonville, Florida 32211
904-855-8884
crystalcleanpools@comcast.net

Invoice

BILL TO

Celestina Fountain
Isles of Bartram Park C.D.D.
475 West Town Place
Suite 114
St. Augustine, FL 32092

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M17683	02/12/2018	\$450.00	03/14/2018	Net 30	

P.O. NUMBER
January

SALES REP

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Fountain Service	1	450.00	450.00

BALANCE DUE

\$450.00

Crystal Clean Pool Service, Inc

9020-1 Berry Ave.

Jacksonville, Florida 32211

904-855-8884

crystalcleanpools@comcast.net

Invoice**BILL TO**

Celestina Fountain
Isles of Bartram Park C.D.D.
475 West Town Place
Suite 114
St. Augustine, FL 32092

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M17430	01/12/2018	\$450.00	02/11/2018	Net 30	

P.O. NUMBER

December

SALES REP

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Fountain Service	1	450.00	450.00

BALANCE DUE**\$450.00**

Mon, Feb 5, 2018
4:54:35PM

Legal Ad Invoice

The St. Augustine Record

Acct: 15657
Phone: 9042889130
E-Mail:
Client: GMS/ISLES OF BARTRAM PARK CC

Name: GMS/ISLES OF BARTRAM PARK CCD
Address: 475 WEST TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003004930-01
Start: 02/06/2018

Caller: MLR
Issues: 1

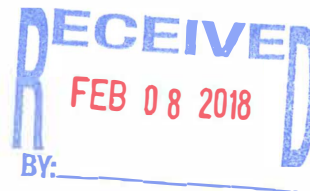
Paytype: BILL
Stop: 02/06/2018

Placement: SA Legals

Rep: Melissa Rhinehart

Copy Line: NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT The special meeting of the

Lines	51
Depth	4.25
Columns	1
Price	\$76.29



GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15657
AD# 0003004930-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **SPECIAL MEETING 2/13/18** was published in said newspaper on **02/06/2018**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

**NOTICE OF MEETING
ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT
DISTRICT**

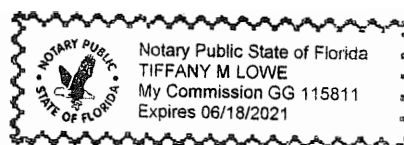
The special meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Tuesday, February 13, 2018 at 3:00 p.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
0003004930 February 6, 2018

Sworn to and subscribed before me this _____ day of **FEB 06 2018**

by *Jamie Williams* who is personally known to me
or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)



(Seal)



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000197971
Invoice Date: January 1, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114
Saint Augustine, FL 32092

Remit To:

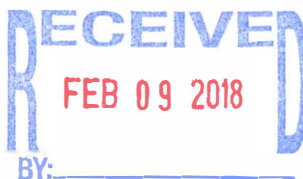
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10JX1248.102
Property Name: Isles of Bartram CDD
Terms: NET 30

Invoice Due Date: January 31, 2018
Invoice Amount: \$2,328.27
Month of Service: January 2018

Description	Current Amount
Monthly Landscape Maintenance (Contract Start 12/01/2017)	2,328.27

Invoice Total 2,328.27



Should you have any questions or inquiries please call (386) 437-6211.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

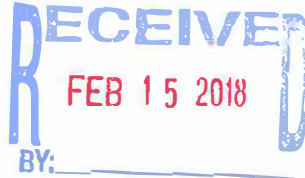
STATEMENT

January 31, 2018

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 98502
Billed through 12/31/2017

General Counsel
IBPCDD 00001 WSH



1.31.513.315
4

FOR PROFESSIONAL SERVICES RENDERED

12/05/17	WSH	Confer with Oliver and O'Reilly regarding conveyance of utilities to JEA.	0.40 hrs
12/06/17	WSH	Confer with Oliver regarding agenda for December meeting.	0.20 hrs
12/15/17	WSH	Review correspondence and confer with Oliver and O'Reilly regarding maintenance contracts.	0.30 hrs
12/29/17	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$304.50

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
Haber, Wesley S.	0.90 hrs	235 /hr	\$211.50
TOTAL FEES			\$304.50

TOTAL CHARGES FOR THIS MATTER

\$304.50

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
Haber, Wesley S.	0.90 hrs	235 /hr	\$211.50
TOTAL FEES			\$304.50

TOTAL CHARGES FOR THIS BILL

\$304.50

Please include the bill number on your check.



MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

INVOICE

Page 1 of 1

INVOICE NUMBER 1000253336180131
ADVERTISER/CLIENT NAME GMS/ISLES OF BARTRAM PARK CCD
BILLED ACCOUNT NUMBER 1000253336
ADVERTISER/CLIENT NUMBER 1000253336
BILLING PERIOD 01/01/2018 - 01/31/2018
TERMS OF PAYMENT NET DUE IN 30 DAYS

Please review your invoice and notify the credit department promptly if you have any disputes or reasons that would delay payment. All invoice charges are considered valid and due in full unless notified within 30 days of the invoice date. A fee of \$20.00 will be charged on all NSF checks.
Billing Inquiries: (866) 875-7917

378 1 AB 0.408 E0049X 10054 03355838027 S2 P5108213 0001:0001



GMS / ISLES OF BARTRAM PARK CCD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

RECORD

1.31.513.48

2

CURRENT NET DUE		30 DAYS		60 DAYS		90 DAYS		UNAPPLIED AMOUNT		TOTAL AMOUNT DUE	
0.00		0.00		0.00		0.00		0.00		0.00	
DATE	ORDER#	DESCRIPTION / COMMENTS / CHARGES				SAU Size BILLED UNITS	Time Run Rate	SUBTOTAL	NET AMOUNT		
12/31/2017	C17554762	Previous Balance							79.70		
01/10/2018		Account Adjustment							-159.40		
01/09/2018		1/17 REGULAR MEETING Classified Line Ads 01/09/2018				1.000COx4.430IN 4.430CIN			79.70		
<div>RECEIVED FEB 23 2018 BY: _____</div>											
CURRENT NET DUE		30 DAYS		60 DAYS		90 DAYS		UNAPPLIED AMOUNT		TOTAL AMOUNT DUE	
0.00		0.00		0.00		0.00		0.00		0.00	

TO VIEW AND PAY ONLINE GO TO: <http://morrispublishinggrp.billtrust.com> USE THIS ENROLLMENT CODE: LMS VMB HKR

MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

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IF PAYING BY CREDIT CARD, PLEASE COMPLETE THIS SECTION

SELECTOR: ☐ Visa® ☐ MasterCard® ☐ Discover® ☐ Amex®

CARD NUMBER _____

CARD HOLDER NAME (Please Print) _____ EXP. DATE _____

SIGNATURE _____

BILLING PERIOD	BILLING DATE	INVOICE NUMBER
01/01/2018 - 01/31/2018	01/31/2018	1000253336180131
BILLED ACCOUNT NUMBER		ADVERTISER/CLIENT NUMBER
1000253336		1000253336
TOTAL AMOUNT DUE		REMITTANCE AMOUNT
0.00		

BILL TO:

GMS / ISLES OF BARTRAM PARK CCD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

REMITTANCE ADDRESS



MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

0010002533361801311 00000000 00000000 00000000 00000000 00000000

Tue, Jan 09, 2018
11:45:24

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253336
Phone: 9042889130
E-Mail:
Client:

Name: GMS/ISLES OF BARTRAM PAR
Address: 475 WEST TOWN PLACE
City: SAINT AUGUSTINE
State: FL
Zip: 32092
Caller: 1/17 REGULAR MEETING

Ad Name: 17554762A
Ad Id: 17554762

Reply Request
Standby Type:

Start: 01/09/2018
Class: 7524
Copy Line: 1/17 REGULAR MEETI
Editions: INS/RE/

Issues: 1
Rate: L01
Rep: MELISSA RHINEHART-LE
G. D. #

Stop: 01/09/2018
Paytype: BL
Colors:
Tearsheets:

Earliest Production Deadline: 00/00/00

Lines.....	62.00
Depth.....	4.43
Columns...	1
Price:	79.70
Other Charges:	0.00
Discounts:	0.00
Total	79.70

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, January 17, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17554762A January 9, 2018

Ad shown is not actual print size

Thank you and have a nice day!



THE ST. AUGUSTINE RECORD

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17554762A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

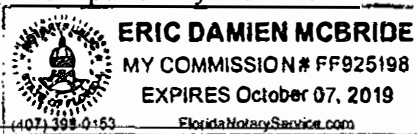
STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**
who on oath says that he/she is an Employee of the St. Augustine Record,
a daily newspaper published at St. Augustine in St. Johns County, Florida:
that the attached copy of advertisement being a **NOTICE OF MEETING**
In the matter of **1/17 REGULAR MEETING - 1/17 REGULAR MEETING**
was published in said newspaper on **01/09/2018**

Affiant further says that the St. Augustine Record is a newspaper published
at St. Augustine, in said St. Johns County, Florida, and that the said newspaper
heretofore has been continuously published in said St. Johns County, Florida,
each day and has been entered as second class mail matter at the post office in the
City of St. Augustine, in said St. Johns County, for a period of one year preceding
the first publication of the copy of advertisement; and affiant further says that
he/she has neither paid nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing the advertisement for
publication in the said newspaper.

Sworn to and subscribed before me this _____ day of **JAN 09 2018**

by *Jamie Williams* who is personally known to me
or who has produced as identification



(Signature of Notary Public)

(Seal)

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, January 17, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when one or more Supervisors will partici-

pate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17554762A January 9, 2018

1001 Bradford Way
Kingston, TN 37763

Invoice #: 45
Invoice Date: 3/1/18
Due Date: 3/1/18
Case:
P.O. Number:

Isles of Bartram Park CDD
475 West Town Place
Suite 114
At. Augustine, FL 32092

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[illegible]

**Isles of Bartram Park
COMMUNITY DEVELOPMENT DISTRICT**

General Fund

RECEIVED
MAR 07 2018

Check Request

BY:

Date	Amount	Authorized By
March 8, 2018	\$153,585.31	Jim Oliver

Payable to:

Isles of Bartram Park CDD Series 2015 Revenue Account (#17)

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10200
------	---------------------

Intended Use of Funds Requested:

Feb Tax Dist #7 \$153,585.31
(Attach supporting documentation for request.)

**ISLES OF BARTRAM PARK CDD
FISCAL YEAR 2018 ASSESSMENT RECEIPTS**

ASSESSED TO	# LOTS	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18O&M ASMT	TOTAL ASMTS
STANDARD PACIFIC	382	141,082.96	344,792.77	36,354.60	522,230.33
TOTAL DIRECT INVOICES NET	382	141,082.96	344,792.77	36,354.60	522,230.33
TAX ROLL NET	234	299,044.64	-	74,619.23	373,663.87
TOTAL DISTRICT NET	616	440,127.60	344,792.77	110,973.83	895,894.20

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18 O&M ASMT	TOTAL RECEIVED
STANDARD PACIFIC	504,053.03	-	-	18,177.30	18,177.30
TOTAL DIRECT INVOICES	504,053.03	-	-	18,177.30	18,177.30
TAX ROLL RECEIVED / DUE	2,388.05	297,133.46	-	74,142.36	371,275.82
TOTAL RECEIPTS / DUE	506,441.08	297,133.46	-	92,319.66	389,453.12

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE ASMT	SERIES 2017 DEBT SERVICE ASMT	FY18 O&M ASMT	TOTAL RECEIVED
1	11/6/2017	-	-	-	-
2	11/15/2017	12,836.27	-	3,202.98	16,039.25
3	11/28/2017	18,478.29	-	4,610.80	23,089.09
4	12/11/2017	32,510.13	-	8,112.10	40,622.23
5	12/27/2017	7,909.56	-	1,973.64	9,883.20
INTEREST	1/4/2018	14.97	-	3.74	18.71
6	1/24/2018	71,798.93	-	17,915.66	89,714.59
7	2/26/2018	153,585.31	-	38,323.44	191,908.75
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
TOTAL TAX ROLL RECEIPTS		297,133.46	-	74,142.36	371,275.82

PERCENT COLLECTED DIRECT	0%	0%	50%	3%
PERCENT COLLECTED TAX ROLL	99%	0%	99%	99%
PERCENT COLLECTED TOTAL	68%	0%	83%	43%

OPERATIONS & MAINTENANCE (O&M) IS DUE IN INSTALLMENTS OF 25% DUE 10/15/17,
1/1/18, 4/1/18, 7/1/18. THERE IS ALSO A FUNDING AGREEMENT OF \$90,466
DEBT SERVICE ASSESSMENTS ARE DUE IN INSTALLMENTS WITH 50% DUE 4/1/18 AND 50%
DUE 9/30/18

Crystal Clean Pool Service, Inc

9020-1 Berry Ave.

Jacksonville, Florida 32211

904-855-8884

crystalcleanpools@comcast.net

Invoice

BY:

RECEIVED
MAR 07 2018RECEIVED
MAR 07 2018

BY:

BILL TO

Celestina Fountain

Isles of Bartram Park C.D.D.

475 West Town Place

Suite 114

St. Augustine, FL 32092

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M17956	03/12/2018	\$450.00	04/11/2018	Net 30	

P.O. NUMBER

February

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Fountain Service	1	450.00	450.00

BALANCE DUE

\$450.00

1-32-572-463



INVOICE

3543 State Road 419, Winter Springs, FL 32708

RECEIVED
MAR 07 2018

Invoice #	349120
Account #	721658
Invoice Date	3/1/2018
Due Date	3/11/2018

Bill To
CELESTINA MASTER POA ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FLORIDA 32092

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service	1,170.00
	<i>1-32-572-461</i> <i>20</i>	
	Customer Total Balance	\$2,340.00

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.
Please do not send any correspondence with your payment as it may delay our response to your inquiry.
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$1,170.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	349120
Account #	721658
Date	3/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

IF PAYING BY CREDIT CARD, FILL OUT BELOW
 ___ Mastercard ___ Visa ___ American Express
 Card # _____
 Card Verification # _____
 Exp. Date # _____
 Print Name _____
 Billing Address: ___ Check box if same as above

 Signature _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000204199
Invoice Date: March 1, 2018

Account: 26982
PO Number:

Bill To:
Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114
Saint Augustine, FL 32092

Remit To:
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

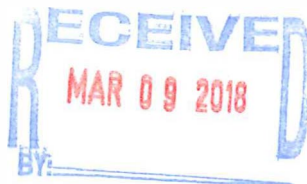
1-32-572-462
22

Project Number: 10JX1248.102
Property Name: Isles of Bartram CDD
Terms: NET 30

Invoice Due Date: March 31, 2018
Invoice Amount: \$2,328.27
Month of Service: March 2018

Description	Current Amount
Monthly Landscape Maintenance	2,328.27

Invoice Total 2,328.27



Should you have any questions or inquiries please call (386) 437-6211.

Celestina Master HOA, Inc

INVOICE

INVOICE DATE: FEBRUARY 28, 2018

To: Jim Oliver
Isles of Bartram CDD
475 West Town Place, Suite 250
Jacksonville, fl 32092

RECEIVED
MAR 20 2018

BY:

	DESCRIPTION	AMOUNT
	Reimbursement for Irrigation Billing (10%) February 1. 320.572.463 25	695.44
Any questions please call Jennifer Hill 386-439-0134		
TOTAL AMOUNT DUE		\$695.44

Make all checks payable to: Celestina Master Homesowners Association Please mail or deliver to
Vesta Services 411 South Central Avenue, Suite B Flagler Beach, FL 32136.

1005 Bradford Way
Kingston, TN 37763

Date	Invoice #
12/28/2017	1

Bill To
Isles of Bartram Park CDD c/o GMS, LLC

RECEIVED
MAR 20 2018

BY:

Terms	Due Date
Net 30	1/27/2018

Description	Amount
Amortization Schedule Series 2015 11/1/2017 Prepay \$20,000 <div style="text-align: center;"> "2015 11/1/17 Prepay Amort" 1-310-513-312 24 </div>	100.00
	Total \$100.00
	Payments/Credits \$0.00
	Balance Due \$100.00

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

February 28, 2018

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 99085
Billed through 01/31/2018

General Counsel
IBPCDD 00001 WSH



1-310-513-315
4

FOR PROFESSIONAL SERVICES RENDERED

01/03/18	WSH	Prepare lake and fountain maintenance agreements; confer with O'Reilly regarding same.	0.50 hrs
01/03/18	KFJ	Prepare fountain and lake maintenance agreements; confer with Haber.	0.50 hrs
01/04/18	WSH	Review draft agenda; confer with Stephens regarding lake and fountain agreements.	0.30 hrs
01/09/18	WSH	Receipt and review of correspondence from Department of Economic Opportunity regarding bond issuance; confer with Dame and Perry regarding same; confer with O'Reilly regarding fountain and lake maintenance contracts.	0.80 hrs
01/10/18	WSH	Confer with Stephens regarding maintenance agreement.	0.20 hrs
01/12/18	WSH	Prepare for board meeting.	0.40 hrs
01/17/18	WSH	Prepare for, travel to and back and participate in board meeting.	1.50 hrs
01/18/18	WSH	Review documents and prepare correspondence to Sheppard regarding real property conveyances.	0.60 hrs
01/26/18	WSH	Confer with Sheppard regarding conveyance of stormwater improvements.	0.50 hrs
01/31/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs

Total fees for this matter \$1,281.00

DISBURSEMENTS

Travel	69.19
Travel - Meals	3.44
Total disbursements for this matter	\$72.63

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
-------------------	----------	---------	---------

Jusevitch, Karen F.- Paralegal	0.50 hrs	120 /hr	\$60.00
Haber, Wesley S.	4.80 hrs	235 /hr	\$1,128.00

TOTAL FEES	\$1,281.00
TOTAL DISBURSEMENTS	\$72.63

TOTAL CHARGES FOR THIS MATTER	\$1,353.63
--------------------------------------	-------------------

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
Jusevitch, Karen F.- Paralegal	0.50 hrs	120 /hr	\$60.00
Haber, Wesley S.	4.80 hrs	235 /hr	\$1,128.00

TOTAL FEES	\$1,281.00
TOTAL DISBURSEMENTS	\$72.63

TOTAL CHARGES FOR THIS BILL	\$1,353.63
------------------------------------	-------------------

Please include the bill number on your check.



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000199402B
Invoice Date: March 30, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10JX1248.201.00002
Project Name: Celestina-Winter Ann inst
Celestina Master HOA

Invoice Due Date: April 29, 2018
Invoice Amount: \$1,957.50

Description	Quantity	Price	Total Price
Winter Annual Install Of Flowers	1.00	1,957.50	\$1,957.50

RECEIVED
MAR 20 2018

Invoice Total **\$1,957.50**

BY:

1-320-572-462

22



Enhancement Proposal

Job Name: Winter Annual Install
Property Name: Celestina
Client: Isle of Bartram CDD
Address: 200 Business Park Circle, Suite 109
City/State/Zip: St Augustine / FL / 32095
Phone:

Proposal #
Date: December 15, 2017

Yellowstone Landscape will complete the work described below:

Description

Contractual Installation of Annual Flowers for Winter Rotation.

Materials & Services	Quantity	Unit Price	Total
Isle of Bartram CDD	1	\$ 1,957.50	\$ 1,957.50
			\$ -
TOTAL PRICE			\$ 1,957.50

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Mark Smith

Date:

Date: December 15, 2017

Internal Use Only	
Project Number: 1001248.201.00002	District: Jacksonville
PO Reference:	Date Work Completed:

INV-0000199402B
Cust Acct 26982



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000206149B
Invoice Date: March 30, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

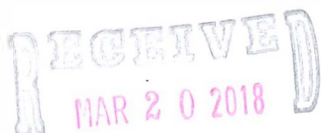
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10JX1248.201.00001
Project Name: Celestina-Startup Irrigat
Celestina Master HOA

Invoice Due Date: April 29, 2018
Invoice Amount: \$169.26

Description	Quantity	Price	Total Price
Start Up Irrigation Repairs	1.00	169.26	\$169.26

Invoice Total \$169.26



1-320-572-462
22

BY:



YELLOWSTONE LANDSCAPE

Enhancement Proposal

Job Name: Celestina Startup Irrigation Repairs
Property Name: Celestina
Client: Isle of Bartram CDD
Address: 200 Business Park Circle, Suite 109
City/State/Zip: St Augustine / FL / 32095
Phone:

Proposal #
Date: December 15, 2017

Yellowstone Landscape will complete the work described below:

Description

See Attached Inspection Proposal.

Materials & Services	Quantity	Unit Price	Total
TOTAL PRICE			\$ 169.26

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Mark Smith

Date:

Date: December 15, 2017

Internal Use Only	
Project Number: <i>1001248.201.000001</i>	District: Jacksonville
PO Reference: _____	Date Work Completed: _____

INV-000020614913
cust acct 26982



PG OF

CLIENT



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000206149C
Invoice Date: March 30, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10JX1248.201.00001
Project Name: Celestina-Startup Irrigat
Celestina Master HOA

Invoice Due Date: April 29, 2018
Invoice Amount: \$232.84

Description	Quantity	Price	Total Price
Start Up Irrigation Repairs	1.00	232.84	\$232.84

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MAR 20 2018

BY:

Invoice Total \$232.84

1-320-572-462
22



Enhancement Proposal

Job Name: Celestina Startup Irrigation Repairs
Property Name: Celestina
Client: Celestina Master Association
Address: 200 Business Park Circle, Suite 109
City/State/Zip: St Augustine / FL / 32095
Phone:

Proposal #
Date: December 15, 2017

Yellowstone Landscape will complete the work described below:

Description
See Attached Inspection Proposal.

Materials & Services	Quantity	Unit Price	Total
TOTAL PRICE			\$ 232.84

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Mark Smith

Date:

Date: December 15, 2017

Internal Use Only	
Project Number: 100X1248.201.00001	District: Jacksonville
PO Reference:	Date Work Completed:

INV-000020614C
cost acct 26987



PG OF

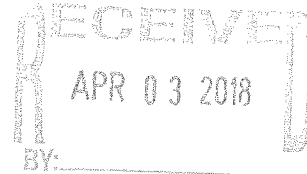
CLIENT

Celestina Master HOA, Inc

INVOICE

INVOICE DATE: MARCH 27, 2018

To: Jim Oliver
Isles of Bartram CDD
475 West Town Place, Suite 114
St Augustine, FL 32092



1-32-572-463
25

	DESCRIPTION	AMOUNT
	Reimbursement for Irrigation Billing (10%) March	1201.70
Any questions please call Jennifer Hill 386-439-0134		
TOTAL AMOUNT DUE		\$1201.70

Make all checks payable to: Celestina Master Homesowners Association Please mail or deliver to
Vesta Services 411 South Central Avenue, Suite B Flagler Beach, FL 32136.

G/L ACCOUNT ACTIVITY

Account #: 05330 UTILITIES- IRRIGATION SYSTEM
Starting Date: 03/01/18 Ending date: 03/31/18

Date	Source	Ref. ID	Debit Amount	Credit Amount	Reference
03/27/18	AP0017	VH483	173.11		JEA UTILITY PAYMENTS
03/27/18	AP0017	VH483	37.50		JEA UTILITY PAYMENTS
03/27/18	AP0017	VH483	9,620.12		JEA UTILITY PAYMENTS
03/27/18	AP0017	VH483	212.08		JEA UTILITY PAYMENTS
03/27/18	AP0017	VH483	735.53		JEA UTILITY PAYMENTS
03/27/18	AP0017	VH483	37.50		JEA UTILITY PAYMENTS

Beginning Bal	Tot Debits	Tot Credits	Net Change	Ending Bal
9,975.56	10,815.84	.00	10,815.84	20,791.40

Date 03/27/18

CELESTINA MASTER PROPERTY OWNERS
ASSOCIATION, INC

#0848 Page: 1

G/L ACCOUNT ACTIVITY

Account #: 05335 UTILITIES- IRRIGATION CDD PORT

Starting Date: 03/01/18 Ending date: 03/31/18

Date	Source	Ref. ID	Debit Amount	Credit Amount	Reference
03/27/18	AP0017	VH483	1,201.70		JEA UTILITY PAYMENTS

Beginning Bal	Tot Debits	Tot Credits	Net Change	Ending Bal
1,108.34	1,201.70	.00	1,201.70	2,310.04

1001 Bradford Way
Kingston, TN 37763

Invoice #: 46
Invoice Date: 4/2/18
Due Date: 4/2/18
Case:
P.O. Number:

Isles of Bartram Park CDD
475 West Town Place
Suite 114
At. Augustine, FL 32092

RECEIVED
APR 04 2018
BY:

[illegible]



Questions on this invoice call:

(866) 470-7133 Option 2

<div>10</div>	<div>11</div>	<div>12</div> <div>14</div>	<div>13</div>	<div>15</div>	<div>16</div>	<div>17</div>	<div>18</div>	<div>19</div>
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT
12/31		Balance Forward						\$79.70
01/30	P6319	Payment - Lockbox 244						\$79.70
01/10	M00000000000003736	SAP Balance Transfer - C						\$79.70
PREVIOUS AMOUNT OWED:				\$79.70				
NEW CHARGES THIS PERIOD:				\$0.00				
CASH THIS PERIOD:				(\$79.70)				
DEBIT ADJUSTMENTS THIS PERIOD:				\$79.70				
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00				
We appreciate your business.								

RECEIVED

FEB 15 2018

BY: _____

1-31-513-48
2

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$79.70		\$0.00	\$0.00	\$0.00	\$0.00		\$79.70
SALES REP/PHONE#		25	ADVERTISER INFORMATION					
Melissa Rhinehart 904-819-3423	1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
		01/01/2018 - 02/04/2018		15657		15657		GMS/ISLES OF BARTRAM PARK CCD

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1 BILLING PERIOD		2 ADVERTISER/CLIENT NAME		
01/01/2018 - 02/04/2018		GMS/ISLES OF BARTRAM PARK CCD		
23 TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT	3 TERMS OF PAYMENT	
\$79.70		\$0.00	NET 15 DAYS	
21 CURRENT NET AMOUNT	22 30 DAYS	60 DAYS	OVER 90 DAYS	
\$79.70	\$0.00	\$0.00	\$0.00	
4 PAGE#	5 BILLING DATE	6 BILLED ACCOUNT NUMBER	7 ADVERTISER/CLIENT NUMBER	24 STATEMENT NUMBER
1	02/04/2018	15657	15657	0000005484

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 528

GMS/ISLES OF BARTRAM PARK CCD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record
Dept 1261
PO Box 121261
Dallas, TX 75312-1261



GateHouse Media™

THE ST. AUGUSTINE
RECORD
—StAugustine.com—

February 4th, 2018

Dear Valued Advertiser:

As part of our continued efforts to deliver the best customer service to our valued advertisers, we are currently upgrading our advertising billing system. The cutover date to this new system took place on January 15, 2018.

In addition to creating a more nimble and transparent business environment for our advertisers, our ability to deliver prompt customer service across all departments will be greatly enhanced.

In keeping with this mission, we're writing to advise you that for this month only, you are receiving two (2) separate invoices. The first invoice will come from our former business system and reflects your advertising spent in **January that was billed with the former business system**. The second will reflect the balance of the first invoice as well as any spending falling between the dates of **January 16th through February 4th not included on the first invoice**.

Please note, you only need to remit one payment. Your final January payment should reflect the total listed on the new invoice, since your previous balance carried over to our new billing system. We are including the old invoice so you have your account history.

Checks should be made payable to GateHouse Media and mailed to:

**GateHouse Florida / Georgia
Dept. 1261
PO Box 121261
Dallas, TX 75312-1261**

We apologize for any inconvenience this may cause as we make this switch in business systems. In the long run, we're confident it will only enhance our ability to serve our advertisers better. Of course, please do not hesitate to call with any questions. We are grateful for your business, and look forward to meeting your advertising needs.

New Billing Cycle:

Beginning with the January 2018 statement, our invoices will reflect a billing cycle change. Currently, we bill you on a monthly calendar schedule with your billing dates starting on the first of the month and ending on the final day of the month.



In a 5-4-4 fiscal calendar year, each month starts on a Monday and ends on a Sunday, and each month will have either 28 days (4 weeks) or 35 days (5 weeks). The 5-week, 35-day months are the first of each quarter, so your bill for the months of: January, April, July and October will reflect 5 weeks.

Tue, Jan 09, 2018
11:45:24

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253336
Phone: 9042889130
E-Mail:
Client:

Name: GMS/ISLES OF BARTRAM PAR
Address: 475 WEST TOWN PLACE
City: SAINT AUGUSTINE
State: FL Zip: 32092
Caller: 1/17 REGULAR MEETING

Ad Name: 17554762A
Ad Id: 17554762

Reply Request
Standby Type:

Start: 01/09/2018
Class: 7524
Copy Line: 1/17 REGULAR MEETI
Editions: INS/RE/

Issues: 1
Rate: L01
Rep: MELISSA RHINEHART-LE
G. D. #

Stop: 01/09/2018
Paytype: BL
Colors:
Tearsheets:

Earliest Production Deadline: 00/00/00

Lines.....	62.00
Depth.....	4.43
Columns...	1
Price:	79.70
Other Charges:	0.00
Discounts:	0.00
Total	79.70

RECEIVED
JAN 17 2018
BY: _____

NOTICE OF MEETING
ISLES OF BARTRAM PARK
COMMUNITY
DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on **Wednesday, January 17, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17554762A January 9, 2018

Ad shown is not actual print size

Thank you and have a nice day!

THE ST. AUGUSTINE RECORD

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17554762A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**

who on oath says that he/she is an Employee of the St. Augustine Record,

a daily newspaper published at St. Augustine in St. Johns County, Florida;

that the attached copy of advertisement being a **NOTICE OF MEETING**

In the matter of **1/17 REGULAR MEETING - 1/17 REGULAR MEETING**

was published in said newspaper on **01/09/2018**

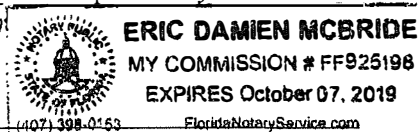
Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in said St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida, each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, for a period of one year preceding the first publication of the copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing the advertisement for publication in the said newspaper.

Sworn to and subscribed before me this _____ day of **JAN 09 2018**

by *Jamie Williams* who is personally known to me
or who has produced as identification

[Signature]

(Signature of Notary Public)



(Seal)

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on **Wednesday, January 17, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will partici-

pate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17554762A January 9, 2018

Questions on this invoice call:

(866) 470-7133 Option 2

10	11	12	14	13	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
02/04		Balance Forward						\$79.70	
02/28	P9870	Payment - Lockbox 262						\$-76.29	
02/06 02/06	I03004930-02062018	SPECIAL MEETING 2/13/18	SA St Augustine Record	1.00 x 4.2500	4.25	1	\$17.95	\$76.29	
02/13 02/13	I03006250-02132018	REGULAR MEETING 2/21/18	SA St Augustine Record	1.00 x 4.2500	4.25	1	\$17.95	\$76.29	
PREVIOUS AMOUNT OWED:				\$79.70					
NEW CHARGES THIS PERIOD:				\$152.58					
CASH THIS PERIOD:				(\$76.29)					
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00					
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00					
We appreciate your business.									
So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.									

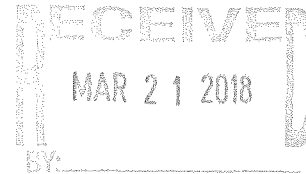
RECEIVED

MAR 21 2018

BY: _____

1-31-513-48

2



1-31-513-48
2

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE	
	\$76.29		\$79.70	\$0.00	\$0.00	\$0.00		\$155.99	
SALES REP/PHONE #		25	ADVERTISER INFORMATION						
Melissa Rhinehart 904-819-3423	1	BILLING PERIOD		6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
		02/05/2018 - 03/04/2018			15657		15657		GMS/ISLES OF BARTRAM PARK CCD

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1 BILLING PERIOD		2 ADVERTISER/CLIENT NAME	
02/05/2018 - 03/04/2018		GMS/ISLES OF BARTRAM PARK CCD	
23 TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT	3 TERMS OF PAYMENT
\$155.99		\$0.00	NET 15 DAYS
21 CURRENT NET AMOUNT		22 30 DAYS	60 DAYS
\$76.29		\$79.70	\$0.00
			\$0.00
4 PAGE #		5 BILLING DATE	6 BILLED ACCOUNT NUMBER
1		03/04/2018	15657
			15657
			0000007581

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



6 - 2781

GMS/ISLES OF BARTRAM PARK CCD
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record
 Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Mon, Feb 12, 2018
3:57:42PM

Legal Ad Invoice

The St. Augustine Record

Acct: 15657
Phone: 9042889130
E-Mail:

Name: GMS/ISLES OF BARTRAM PARK CCD
Address: 475 WEST TOWN PLACE, STE 114

Client: GMS/ISLES OF BARTRAM PARK CC **City:** SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003006250-01

Caller: MLR

Paytype: BILL

Start: 02/13/2018

Issues: 1

Stop: 02/13/2018

Placement: SA Legals

Rep: Melissa Rhinehart

Copy Line: NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the

Lines 51
Depth 4.25
Columns 1

Price \$76.29

**NOTICE OF MEETING
ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT
DISTRICT**

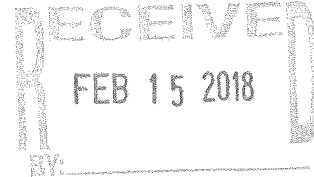
The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, February 21, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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James Oliver
District Manager

0003006250 February 13, 2018



THE ST. AUGUSTINE RECORD
Affidavit of Publication

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15657
AD# 0003006250-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **REGULAR MEETING 2/21/18** was published in said newspaper on **02/13/2018**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

**NOTICE OF MEETING
ISLES OF BARTRAM PARK
COMMUNITY DEVELOPMENT
DISTRICT**

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, February 21, 2018 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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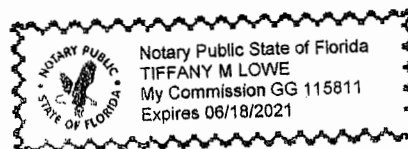
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James Oliver
District Manager
0003006250 February 13, 2018

Sworn to and subscribed before me this _____ day of **FEB 13 2018**

by *Jamie Williams* who is personally known to me
or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)



(Seal)



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000208322
Invoice Date: April 1, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114
Saint Augustine, FL 32092

Remit To:

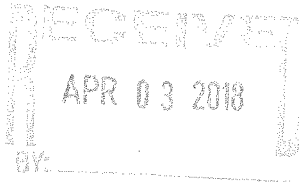
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10JX1248.102
Property Name: Isles of Bartram CDD
Terms: NET 30

Invoice Due Date: May 1, 2018
Invoice Amount: \$2,328.28
Month of Service: April 2018

Description	Current Amount
Monthly Landscape Maintenance	1,545.43
Fert/Pest Control	593.26
Palm Pruning	70.21
Irrigation	119.38

1-32-572-462
22



Invoice Total 2,328.28

Should you have any questions or inquiries please call (386) 437-6211.



INVOICE

3543 State Road 419, Winter Springs, FL 32708

Invoice #	354842
Account #	721658
Invoice Date	4/1/2018
Due Date	4/11/2018

Bill To

CELESTINA MASTER POA
ISLES AT BARTRAM CDD
475 WEST TOWN PLACE
SUITE 114
ST. AUGUSTINE, FLORIDA 32092

Invoice Questions:

Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

1-32-572-461
20

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service	1,170.00
Customer Total Balance \$2,340.00		

**INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.**

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please do not send any correspondence with your payment as it may delay our response to your inquiry.

Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$1,170.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To

CELESTINA MASTER POA
ISLES AT BARTRAM CDD
475 WEST TOWN PLACE
SUITE 114
ST. AUGUSTINE, FLORIDA 32092

Amount Enclosed**Invoice #**

354842

Account #

721658

Date

4/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

IF PAYING BY CREDIT CARD, FILL OUT BELOW

___ Mastercard ___ Visa ___ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ___ Check box if same as above

Signature _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



3543 State Road 419, Winter Springs, FL 32708



INVOICE

Invoice #	355802
Account #	723920
Invoice Date	4/1/2018
Due Date	5/1/2018

Bill To

CELESTINA MASTER POA/FTNCLN
ISLES AT BARTRAM CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FLORIDA 32092

Invoice Questions:

Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 30 DAYS	MAS
Item Number	Description	Amount
	Fountain Service-Quarterly	340.00
	Customer Total Balance \$6,307.00	

1.32.572.461
20

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.
Please do not send any correspondence with your payment as it may delay our response to your inquiry.
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$340.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To

CELESTINA MASTER POA/FTNCLN
ISLES AT BARTRAM CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #

355802

Account #

723920

Date

4/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

IF PAYING BY CREDIT CARD, FILL OUT BELOW

____ Mastercard ____ Visa ____ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ____ Check box if same as above

Signature _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

Crystal Clean Pool Service, Inc

9020-1 Berry Ave.

Jacksonville, Florida 32211

904-855-8884

crystalcleanpools@comcast.net

Invoice**BILL TO**

Celestina Fountain

Isles of Bartram Park C.D.D.

475 West Town Place

Suite 114

St. Augustine, FL 32092

RECEIVED
APR 16 2018

1.32.572.463

21

BY:

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M18232	04/12/2018	\$450.00	05/12/2018	Net 30	

P.O. NUMBER

March

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service	1	450.00	450.00
Monthly Fountain Service			

BALANCE DUE**\$450.00**



INVOICE

3543 State Road 419, Winter Springs, FL 32708

Invoice #	344753
Account #	723920
Invoice Date	2/2/2018
Due Date	3/4/2018

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

1.32.572.46
20

Invoice Questions:
Call us at 1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
Sales Center Two Center	NET 30 DAYS	MAS
Item Number	Description	Amount
	Foun/Aer System Parts (Per Service Order)	3,346.00
	Discount	-330.00
	Foun/Aer Service Call/Labor	570.00
	A 50% deposit shall be due payable upon execution and the balance shall be payable upon completion. Thank you!	
	For Scheduling Questions- please contact our Jacksonville office at 904-262-5500.	
To ensure prompt and accurate processing of your payment, please include your remittance stub and/or your account number/invoice number on your check. Please do not send any correspondence with your payment as it may delay our response to your inquiry. For scheduling, please contact your local office. Follow us on Facebook & Instagram!!		Non-Taxable Subtotal
		Taxable Subtotal
		Tax
		Total Invoice \$3,586.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	344753
Account #	723920
Date	2/2/2018

Save a Stamp and have your invoice emailed!
Email Address _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW
___ Mastercard ___ Visa ___ American Express

Card # _____
Card Verification # _____
Exp. Date # _____
Print Name _____
Billing Address: _____ Check box if same as above

Signature _____



The Lake Doctors, Inc.
Aquatic Management Services

Corporate Office
3543 Main Road 411
Winter Springs, FL 32781
1-800-556-5163
lakelake@lakedoctors.com
www.lakedoctors.com

SERVICE ORDER

SALES REP: MAS

ACCOUNT/SITE CELESTINA MASTER POA - FOUNTAIN REPAIR		ACCOUNT # 723920
BILLING NAME ISLE OF BARTRAM PARK CDD		DATE 01/29/2018
BILLING ADDRESS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE FLORIDA 32092		COUNTY #58
CONTACT JANICE CHEMA		PHONE # 386/439-0134
EMAIL ADDRESS JCHEMA@VESTAPROPERTYSERVICES.COM		Email Invoice: <input type="radio"/> YES <input type="radio"/> NO
PO#	MANUFACTURER: AQM <input type="radio"/> AES <input type="radio"/> KAS <input type="radio"/> LF <input checked="" type="radio"/> OA <input type="radio"/> OTT <input type="radio"/>	

SERVICE REQUEST

SALES CENTER TWO FOUNTAIN REPAIRS

NOTE GFCI PROTECTION WAS REMOVED FROM NORTH FOUNTAIN

NOTES BOTH 3HP FOUNTAIN MOTORS RUN HIGH AMPERAGE AND MEGOMETER INDICATES MOTORS ARE GROUNDED
NEW FOUNTAIN MOTORS AND CAPACITOR BOXES REQUIRED. EXISTING SUBTURBINE PUMP ENDS AND
IN-WATER CABLE AND CONTROLS TO BE USED. ANY ADDITIONAL WORK, IF NEEDED, TO BE QUOTED SEPARATELY

QTY	UNIT	DESCRIPTION	PRICE	EXTENDED
2	EA	3HP, 230V SUBMERSIBLE FOUNTAIN MOTORS	1,108.00	2,216.00
2	EA	STANDARD MOTOR START/RUN CAPACITOR BOXES	290.00	580.00
2	EA	UNDERWATER EPOXY CABLE SPLICES	75.00	150.00
2	EA	30 AMP GFCI BREAKER FOR MOTORS	200.00	400.00
		CUSTOMER DISCOUNT		-330.00

SERVED BY:

SERVICE DATE:

MATERIALS TOTAL

SERVICE CALL

SUBTOTAL

STATE SALES TAX

FREIGHT

TOTAL

The terms and conditions appearing on the reverse side form an integral part of this Service Order, and
CUSTOMER hereby acknowledges that he/she has read and is familiar with the contents thereof.
Pricing is valid thirty (30) days from date of quotation.

WORK AUTHORIZED BY:

Customer Signature

Date

FL Lauderdale (954) 565-7488 FL Myers (239) 693-2270 Jacksonville (904) 262-5500 Largo (727) 544-7644 Navarre (850) 939-5787 Ohio (937) 433-2942 Sarasota (941) 377-0658 South Carolina (843) 873-1911

Office Use Only: Emailed ☐ Faxed ☐ Date: _____



INVOICE

3543 State Road 419, Winter Springs, FL 32708

Invoice #	344754
Account #	723920
Invoice Date	2/2/2018
Due Date	3/4/2018

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

1-32-572-461
20

Invoice Questions:
Call us at 1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
AMENITY CENTER FOUNTAIN	NET 30 DAYS	MAS

Item Number	Description	Amount
	Foun/Aer System Parts (Per Service Order)	2,221.00
	Discount	-220.00
	Foun/Aer Service Call/Labor	380.00
	A 50% deposit shall be due payable upon execution and the balance shall be payable upon completion. Thank you!	
	For Scheduling Questions- please contact our Jacksonville office at 904-262-5500.	

To ensure prompt and accurate processing of your payment, please include your remittance stub and/or your account number/invoice number on your check. Please do not send any correspondence with your payment as it may delay our response to your inquiry.

For scheduling, please contact your local office.

Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$2,381.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WESTTOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	344754
Account #	723920
Date	2/2/2018

Save a Stamp and have your invoice emailed!
Email Address _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW

___ Mastercard ___ Visa ___ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: _____ Check box if same as above

Signature _____



The Lake Doctors, Inc.
Aquatic Management Services

Corporate Office
3543 Lake Road #119
Winter Springs, FL 32789
407-646-7461
lake@thelakedoctors.com
www.thelakedoctors.com

SERVICE ORDER

SALES REP: MAS

ACCOUNT/SITE CELESTINA MASTER POA FOUNTAIN REPAIR		ACCOUNT # 723920
BILLING NAME ISLE OF BARTRAM PARK CDD		DATE 01/29/2018
BILLING ADDRESS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE FLORIDA 32092		COUNTY #58
CONTACT JANICE CHEMA		PHONE #386/439-0134
EMAIL ADDRESS JCHEMA@VESTAPROPERTYSERVICES.COM		Email Invoice: <input type="radio"/> Y <input type="radio"/> N
PO#	MANUFACTURER: AQM <input type="radio"/> AES <input type="radio"/> KAS <input type="radio"/> LF <input checked="" type="radio"/> OA <input type="radio"/> OTT <input type="radio"/>	
SERVICE REQUEST AMENITY CENTER FOUNTAIN REPAIR		

NOTES 5HP FOUNTAIN MOTOR RUNS HIGH AMPERAGE AND MEGOMETER INDICATES IT IS GROUNDED. NEW FOUNTAIN MOTOR AND CAPACITOR BOX REQUIRED. EXISTING SUBTURBINE PUMP END AND IN-WATER CABLE AND CONTROLS TO BE USED. ANY ADDITIONAL WORK, IF NEEDED, TO BE QUOTED SEPARATELY.

QTY	UNIT	DESCRIPTION	PRICE	EXTENDED
1	EA	5HP, 230V SUBMERSIBLE FOUNTAIN MOTOR		1,750.00
1	EA	STANDARD MOTOR START/RUN CAPACITOR BOX		396.00
1	EA	UNDERWATER EPOXY CABLE SPLICE		75.00
		CUSTOMER DISCOUNT		-220.00

SERVICED BY:

SERVICE DATE:

MATERIALS TOTAL	2,001.00
SERVICE CALL	380.00
SUBTOTAL	2,381.00
6.5 % STATE SALES TAX	154.77
FREIGHT	0.00
TOTAL	2,535.77

The terms and conditions appearing on the reverse side form an integral part of this Service Order, and CUSTOMER hereby acknowledges that he/she has read and is familiar with the contents thereof.
Pricing is valid thirty (30) days from date of quotation.

WORK AUTHORIZED BY:

Customer Signature

Date

FL Lauderdale (954) 565-7488 FL Myers (239) 693-2270 Jacksonville (904) 282-6600 Largo (727) 544-7644 Navarre (850) 939-5787 Ohio (937) 433-2942 Sarasota (941) 377-0658 South Carolina (843) 873-1911

Office Use Only: Emailed ☐ Faxed ☐ Date: _____

INVOICE



3543 State Road 419, Winter Springs, FL 32708


Invoice #	356105
Account #	723920
Invoice Date	4/11/2018
Due Date	5/11/2018

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

1-32-572-461
20

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
Sales Center Fountain	NET 30 DAYS	MAS

Item Number	Description	Amount
	Foun/Aer System Parts (Per Service Order) 03/29/18 Sales Tax - ST JOHNS	920.00T 59.80
<div style="text-align: center;">  Customer Total Balance \$7,286.80 </div>		

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.
Please do not send any correspondence with your payment as it may delay our response to your inquiry.
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$979.80

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA/FTNCLN ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	356105
Account #	723920
Date	4/11/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card # _____		
Card Verification # _____		
Exp. Date # _____		
Print Name _____		
Billing Address: _____	Check box if same as above	
Signature _____		



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000201614
Invoice Date: February 1, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10JX1248.102
Property Name: Isles of Bartram CDD
Terms: NET 30

1.32.572.462
22

Invoice Due Date: March 3, 2018
Invoice Amount: \$2,328.27
Month of Service: February 2018

Description	Current Amount
Monthly Landscape Maintenance	2,328.27

Invoice Total 2,328.27



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000208618
Invoice Date: March 31, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

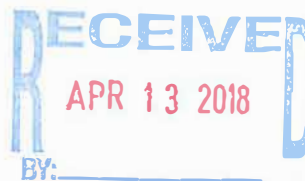
Terms: NET 30
Project Number: 10JX1248.202.00002
Project Name: Celes Isle-Spring Mulch
Isles of Bartram CDD

Invoice Due Date: April 30, 2018
Invoice Amount: \$5,724.00

Description	Quantity	Price	Total Price
Spring Mulch Install Celestina CDD	1.00	5,724.00	\$5,724.00

Invoice Total \$5,724.00

1-32-572-462
22





Enhancement Proposal

Job Name: Celestina CDD Spring Mulch
Property Name: Celestina CDD
Client: Isles of Bartram Park
Address:
City/State/Zip:
Phone:

Proposal #
Date: March 16, 2018

Yellowstone Landscape will complete the work described below:

Description

Spring Mulch INSTALL for CDD Isle of Bartram

Project Pricing Summary

Materials & Labor	1,572.34
Equipment	
Site & Additional Services	-
Total Price	\$ 5,724.00

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Austin Outdoor's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Pre-Approved in contract

Prepared by:

Bradley Poor

Date:

Date: March 16, 2018

Internal Use Only	
Project Number: 0 JX 1248. 202. 0000 2	District:
PO Reference: AUB	Date Work Completed: 3/16/18

EXHIBIT C - Proposal Pricing Worksheet



PROPOSAL PRICING WORKSHEET

Community Name:

Celestina

Proposal Pricing Date:

Yellowstone Landscape 10/16/2017

A. REGULAR MONTHLY SERVICES - These services are described in the Scope of Services in Exhibit A.				
	Service Area	Monthly Price	Units	Scope
A.1	Isle of Bartram CDD	\$ 2,328.28	Lump Sum	Exhibit A: Section 1, 2 & 3
A.2	Celestina Master	\$ 4,504.36	Lump Sum	Exhibit A: Section 1, 2 & 3
A.3	Celestina North Neighborhood	\$ 1,617.23	Lump Sum	Exhibit A: Section 1, 2 & 3

B. PROGRAMMED SERVICES - These services will be pre-approved and scheduled to maximize community appearance.				
	Service & Area	Season	Price	
B.1	Isle of Bartram CDD			Circle One
B.1.1	Mulching	Spring (March-June)	\$ 5,724.00	Full
	Please select the seasons proposed for mulching this service area and whether it should be full mulching or partial.	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 5,724.00	Full
		Winter (Jan-Feb)		Full / Partial / None
				Type of Annual
B.1.2	Annuals	Spring (March-June)	\$ 1,957.50	standard
	Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.	Summer (July-Sept)	\$ 1,957.50	standard
		Fall (October-Dec)	\$ 1,957.50	standard
		Winter (Jan-Feb)	\$ 1,957.50	standard

B.2	Celestina Master			<u>Circle One</u>
B2.1	Mulching	Spring (March-June)	\$ 9,987.00	Full
	<i>Please select the seasons proposed for mulching this service area and whether it should be a full mulching or partial.</i>	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 9,987.00	Full
		Winter (Jan-Feb)		Full / Partial / None
B2.2	Annuals	Spring (March-June)	\$ 841.05	standard
	<i>Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.</i>	Summer (July-Sept)	\$ 841.05	standard
		Fall (October-Dec)	\$ 841.05	standard
		Winter (Jan-Feb)	\$ 841.05	standard
B.3	Celestina North Neighborhood			<u>Circle One</u>
B3.1	Mulching	Spring (March-June)	\$ 2,550.00	Full
	<i>Please select the seasons proposed for mulching this service area and whether it should be a full mulching or partial.</i>	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 2,550.00	Full
		Winter (Jan-Feb)		Full / Partial / None
B3.2	Annuals	Spring (March-June)		<u>Type of Annual</u>
	<i>Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.</i>	Summer (July-Sept)		
		Fall (October-Dec)		
		Winter (Jan-Feb)		

PROPOSAL CLARIFICATIONS	
EXCLUSIONS	
Playground Mulch replenishment excluded from mulch pricing.	
Top Choice Insecticide applications for amenity center is excluded and priced at \$1,400 for a blanket app.	
Large tree area at cul-de-sac on Amalura is excluded from mulch replenishment	
Pine Straw replenishment is excluded. Natural Pine straw beds were observed in COO and HOA Sections	
CLARIFICATIONS	
Palm Pruning is included in regular monthly service pricing and at 2(x) occurrences	
Bermuda turf fertilization was estimated at 6(x) versus 4(x) in scope	
Pricing is based on 52 services	
SUFFICIENT MAN POWER IS SUPPORTED BY OUR PRICING TO PROVIDE A HIGH LEVEL OF SERVICE	



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000209889
Invoice Date: March 31, 2018

Account: 26982
PO Number:

Bill To:

Isles of Bartram Park CDD at Celestina
475 West Town Place
Suite 114

Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10JX1248.202.00001
Project Name: Celesti Isle-Spring Ann i
Isles of Bartram CDD

Invoice Due Date: April 30, 2018
Invoice Amount: \$1,957.50

Description	Quantity	Price	Total Price
Spring Annual Flower Rotation	1.00	1,957.50	\$1,957.50

1.32.572.462
22

Invoice Total \$1,957.50





YELLOWSTONE LANDSCAPE

Enhancement Proposal

Job Name: Spring Annual Flower Rotation
Property Name: Celestina CDD Isle of Bartram
Client: Isle of Bartram
Address:
City/State/Zip:
Phone:

Proposal #
Date: March 15, 2018

Yellowstone Landscape will complete the work described below:

Description

Spring annual flower rotation

Project Pricing Summary

Materials & Labor	1,957.50
Equipment	-
Site & Additional Services	-
Total Price	\$ 1,957.50

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Contracted Pre-Approval

Prepared by:

Bradley Poor

Date:

Date: March 15, 2018

Internal Use Only	
Project Number: 105X1248.202.00001	District: Jacksonville
PO Reference:	Date Work Completed: 3/16/18



PROPOSAL PRICING WORKSHEET

Community Name:

Celestina

Proposal Pricing Date:

Yellowstone Landscape 10/16/2017

B. PROGRAMMED SERVICES - These services will be pre-approved and scheduled to maximize community appearance.				
	<u>Service & Area</u>	<u>Season</u>	<u>Price</u>	
B.1	Isle of Bartram CDD			<u>Circle One</u>
B1.1	Mulching	Spring (March-June)	\$ 5,724.00	Full
	<i>Please select the seasons proposed for mulching this service area and whether it should be a full mulching or partial.</i>	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 5,724.00	Full
		Winter (Jan-Feb)		Full / Partial / None
				<u>Type of Annual</u>
B1.2	Annuals	Spring (March-June)	\$ 1,957.50	standard
	<i>Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.</i>	Summer (July-Sept)	\$ 1,957.50	standard
		Fall (October-Dec)	\$ 1,957.50	standard
		Winter (Jan-Feb)	\$ 1,957.50	standard

B.2	Celestina Master			
				<u>Circle One</u>
B2.1	Mulching	Spring (March-June)	\$ 9,987.00	Full
	<i>Please select the seasons proposed for mulching this service area and whether it should be a full mulching or partial.</i>	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 9,987.00	Full
		Winter (Jan-Feb)		Full / Partial / None
				<u>Type of Annual</u>
B2.2	Annuals	Spring (March-June)	\$ 841.05	standard
	<i>Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.</i>	Summer (July-Sept)	\$ 841.05	standard
		Fall (October-Dec)	\$ 841.05	standard
		Winter (Jan-Feb)	\$ 841.05	standard
B.3	Celestina North Neighborhood			
				<u>Circle One</u>
B3.1	Mulching	Spring (March-June)	\$ 2,550.00	Full
	<i>Please select the seasons proposed for mulching this service area and whether it should be a full mulching or partial.</i>	Summer (July-Sept)		Full / Partial / None
		Fall (October-Dec)	\$ 2,550.00	Full
		Winter (Jan-Feb)		Full / Partial / None
				<u>Type of Annual</u>
B3.2	Annuals	Spring (March-June)		
	<i>Please select the seasons proposed for annual rotation in this service area and proposed type of annuals.</i>	Summer (July-Sept)		
		Fall (October-Dec)		
		Winter (Jan-Feb)		

PROPOSAL CLARIFICATIONS	
EXCLUSIONS	
Playground Mulch replenishment excluded from mulch pricing.	
Top Choice Insecticide applications for amenity center is excluded and priced at \$1,400 for a blanket app.	
Large tree area at cul de sac on Amalfita is excluded from mulch replenishment	
Pine Straw replenishment is excluded. Natural Pine straw beds were observed in CDD and HOA Sections	
CLARIFICATIONS	
Palm Prunings included in regular monthly service pricing and at 2(x) occurrences	
Bermuda turf fertilization was estimated at 6(x) versus 4(x) in scope	
Pricing is based on 52 services	
SUFFICIENT MAN POWER IS SUPPORTED BY OUR PRICING TO PROVIDE A HIGH LEVEL OF SERVICE	

Hopping Green & Sams

Attorneys and Counselors

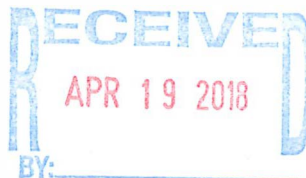
119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

March 30, 2018

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 99616
Billed through 02/28/2018



1-31-513-315
4

General Counsel
IBPCDD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

02/08/18	WSH	Review minutes and confer with Stephens.	0.20 hrs
02/12/18	WSH	Confer with England and Oliver regarding special meeting; prepare for same.	0.50 hrs
02/13/18	WSH	Prepare for and participate in board meeting.	0.40 hrs
02/20/18	WSH	Prepare for board meeting.	0.20 hrs
02/21/18	WSH	Prepare for, travel to and back and participate in board meeting.	2.10 hrs
02/28/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs

Total fees for this matter \$892.00

DISBURSEMENTS

Travel	46.35
Travel - Meals	3.36

Total disbursements for this matter \$49.71

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
Haber, Wesley S.	3.40 hrs	235 /hr	\$799.00

TOTAL FEES	\$892.00
TOTAL DISBURSEMENTS	\$49.71

TOTAL CHARGES FOR THIS MATTER \$941.71

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	310 /hr	\$93.00
Haber, Wesley S.	3.40 hrs	235 /hr	\$799.00

=====

TOTAL FEES	\$892.00
TOTAL DISBURSEMENTS	\$49.71

TOTAL CHARGES FOR THIS BILL	\$941.71

Please include the bill number on your check.