

ISLES OF BARTRAM PARK
Community Development District

November 15, 2017

Isles of Bartram

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

November 7, 2017

Board of Supervisors
Isles of Bartram Park
Community Development District

Dear Board Members:

The Regular Meeting of the Isles of Bartram Park Community Development District will be held **Wednesday, November 15, 2017 at 11:00 a.m.** at the **offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092**. Immediately following will be the Board of Supervisors Meeting.

- I. Roll Call
- II. Audience Comment
- III. Affidavit of Publication
- IV. Approval of Minutes from the October 18, 2017 Meeting
- VI. Other Business
- VII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
- VIII. Supervisors' Requests and Audience Comments
- IX. Financial Reports
 - A. Balance Sheet as of September 30, 2017 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
 - D. Consideration of Funding Request No. 29
- X. Next Scheduled Meeting – December 20, 2017 at 11:00 a.m. at the offices of GMS
- XI. Adjournment

Minutes from the October 18, 2017 meeting are included for your review.

Copies of the balance sheet and statement of revenue & expenditures, assessment receipt schedule, and check register and funding request no. 28 are enclosed for your review.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
District Manager

cc: Wes Haber
Darrin Mossing
Jennifer Gillis

AGENDA

Isles of Bartram Park Community Development District Agenda

Wednesday
November 15, 2017
11:00 a.m.

Office of GMS
475 West Town Place, Suite 114
St. Augustine, FL 32092
islesofbartramparkcdd.com
Call In # 800-264-8432 Code 9694032

- I. Roll Call
- II. Audience Comment
- III. Affidavit of Publication
- IV. Approval of Minutes from the October 18, 2017 Meeting
- VI. Other Business
- VII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
- VIII. Supervisors' Requests and Audience Comments
- IX. Financial Reports
 - A. Balance Sheet as of September 30, 2017 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
 - D. Consideration of Funding Request No. 29
- X. Next Scheduled Meeting – December 20, 2017 at 11:00 a.m. at the offices of GMS
- XI. Adjournment

MINUTES

MINUTES OF MEETING
ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District was held on Wednesday, October 18, 2017 at 11:00 a.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Maurice Rudolph	Chairman
Liam O'Reilly	Supervisor
Brad England	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Matt Maggiore	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Audience Comment

There were no members of the public in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver stated this meeting was noticed in the St. Augustine Record.

FOURTH ORDER OF BUSINESS

Approval of Minutes from the September 20, 2017 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes from the September 20, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Rudolph seconded by Mr. O'Reilly with all in favor the Minutes of the September 20, 2017 Meeting were approved.
--

FIFTH ORDER OF BUSINESS

Ratification of Conveyance of Improvements to CDD

- A. Bill of Sale and General Assignment for Infrastructure in Certain Phases of Celestina**
- B. Easement Agreement for Celestina Parkway Entry Parcel**
- C. Special Warranty Deed by Standard Pacific of Florida**

Mr. Haber presented the Bill of Sale, the Easement Agreement and the Special Warranty Deed. The HOA will be responsible to maintain the property insurance for the guardhouse.

On MOTION by Mr. Rudolph seconded by Mr. Stanton with all in favor the Bill of Sale and General Assignment for Infrastructure in Certain Phases of Celestina, the Easement Agreement for Celestina Parkway Entry Parcel & the Special Warranty Deed by Standard Pacific of Florida were ratified.

SIXTH ORDER OF BUSINESS

Other Business

There were none, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. Attorney**

There being none, the next item followed.

- B. Engineer – Approval of Series 2017 Requisitions**

Mr. Maggiore presented Requisition No. 1 in the amount of \$4,968,355.80, which is payable to Standard Pacific.

On MOTION by Mr. Rudolph seconded by Mr. Stanton with all in favor Requisition No. 1 was approved pending receipt of wire instructions was approved.

- C. Manager**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of August 31, 2017 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of August 31, 2017.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is the assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register totaling \$6,310.47

On MOTION by Mr. Rudolph seconded by Mr. O'Reilly with all in favor the Check Register was approved.

D. Consideration of Funding Request No. 28

Mr. Oliver presented Funding Request No. 28 totals \$14,675.33.

On MOTION by Mr. Rudolph seconded by Mr. O'Reilly with all in favor Funding Request No. 28 was approved.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – November 15, 2017 at 11:00 a.m. at the Offices of GMS

Mr. Oliver stated the next meeting is scheduled for October 18, 2017 at 11:00 a.m. at this office.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rudolph seconded by Mr. O'Reilly with all in favor the Meeting was adjourned.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

NINTH ORDER OF BUSINESS

A.

Isles of Bartram Park
Community Development District

Unaudited Financial Statements

as of

September 30, 2017

Isles of Bartram Park
Community Development District
Combined Balance Sheet
September 30, 2017

	<i>Governmental Fund Types</i>			<i>(Memorandum Only)</i>
	<i>General</i>	<i>Debt Service</i>	<i>Capital Project</i>	<i>2017</i>
<u>Assets:</u>				
Cash	\$3,528	---	---	\$3,528
Investments:				
Series 2015:				
Reserve	---	\$220,634	---	\$220,634
Interest	---	\$0	---	\$0
Revenue	---	\$193,131	---	\$193,131
Prepayment	---	\$16,132	---	\$16,132
Construction	---	---	\$5,500	\$5,500
Cost of Issuance	---	---	---	\$0
Series 2017:				
Reserve	---	\$172,292	---	\$172,292
Interest	---	---	---	\$0
Revenue	---	---	---	\$0
Sinking Fund	---	---	---	\$0
Prepayment	---	---	---	\$0
Construction	---	---	\$4,968,839	\$4,968,839
Cost of Issuance	---	---	\$46,506	\$46,506
Due From Developer	\$28,047	---	---	\$28,047
Due from General Fund	---	\$43	---	\$43
Prepaid Expenses	\$5,750	---	---	\$5,750
Total Assets	\$37,325	\$602,232	\$5,020,845	\$5,660,401
<u>Liabilities:</u>				
Accounts Payable	\$13,359	---	---	\$13,359
Accrued Expenses	---	---	---	\$0
Due to Other	---	\$16,132	---	\$16,132
Due to General Fund	---	---	---	\$0
Due to Debt Service	\$43	---	---	\$43
Fund Balances:				
Restricted for Debt Service	---	\$586,100	---	\$586,100
Restricted for Capital Projects	---	---	\$5,020,845	\$5,020,845
Unassigned	\$23,922	---	---	\$23,922
Total Liabilities & Fund Equity	\$37,325	\$602,232	\$5,020,845	\$5,660,401

Isles of Bartram Park
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending September 30, 2017

<i>Adopted</i>	<i>Prorated</i>	<i>Actual</i>	
<i>Budget</i>	<i>Thru 9/30/17</i>	<i>Thru 9/30/17</i>	<i>Variance</i>

REVENUES:

<i>Developer Contributions</i>	\$90,466	\$90,466	\$28,047	(\$62,419)
<i>Assessment - Tax Roll</i>	\$74,619	\$74,619	\$74,747	\$128
<i>Assessment - Direct</i>	\$36,355	\$36,355	\$36,355	\$0
<i>Miscellaneous Income</i>	\$0	\$0	\$600	\$600

TOTAL REVENUES

\$201,440	\$201,440	\$139,749	(\$61,691)
-----------	-----------	-----------	------------

EXPENDITURES:

ADMINISTRATIVE:

<i>Engineering</i>	\$6,000	\$6,000	\$1,219	\$4,781
<i>Dissemination</i>	\$3,500	\$3,500	\$4,392	(\$892)
<i>Arbitrage</i>	\$600	\$600	\$600	\$0
<i>Assessment Roll</i>	\$5,000	\$5,000	\$5,000	\$0
<i>Attorney Fees</i>	\$20,000	\$20,000	\$7,973	\$12,027
<i>Annual Audit</i>	\$2,300	\$2,300	\$3,200	(\$900)
<i>Trustee Fees</i>	\$6,500	\$6,500	\$6,000	\$500
<i>Management Fees</i>	\$45,000	\$45,000	\$45,000	\$0
<i>Information Technology</i>	\$1,600	\$1,600	\$1,600	\$0
<i>Telephone</i>	\$150	\$150	\$65	\$85
<i>Postage</i>	\$500	\$500	\$195	\$305
<i>Insurance</i>	\$5,665	\$5,665	\$5,253	\$412
<i>Printing and Binding</i>	\$1,300	\$1,300	\$1,188	\$112
<i>Legal Advertising</i>	\$2,000	\$2,000	\$5,983	(\$3,983)
<i>Other Current Charges</i>	\$250	\$250	\$0	\$250
<i>Office Supplies</i>	\$200	\$200	\$99	\$101
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$175	\$0

TOTAL ADMINISTRATIVE

\$100,740	\$100,740	\$87,942	\$12,798
-----------	-----------	----------	----------

FIELD:

<i>Landscape Maintenance</i>	\$51,400	\$51,400	\$33,286	\$18,114
<i>Lake Maintenance</i>	\$14,000	\$14,000	\$0	\$14,000
<i>Waterfall/Entry Pond Maintenance</i>	\$5,400	\$5,400	\$0	\$5,400
<i>Lake Fountains Maintenance</i>	\$1,400	\$1,400	\$0	\$1,400
<i>Management</i>	\$6,000	\$6,000	\$3,000	\$3,000
<i>Utilities</i>	\$20,000	\$20,000	\$0	\$20,000
<i>General Maintenance</i>	\$2,500	\$2,500	\$0	\$2,500

TOTAL FIELD

\$100,700	\$100,700	\$36,286	\$64,414
-----------	-----------	----------	----------

TOTAL EXPENDITURES

\$201,440	\$201,440	\$124,229	\$77,211
-----------	-----------	-----------	----------

EXCESS REVENUES (EXPENDITURES)

(\$0)	\$15,520
-------	----------

FUND BALANCE - Beginning

\$0	\$8,402
-----	---------

FUND BALANCE - Ending

(\$0)	\$23,922
-------	----------

Isles of Bartram Park
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2017

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Developer Contributions/Assessments	\$9,089	\$3,750	\$66,910	\$8,924	\$4,241	\$0	\$9,098	\$0	\$9,089	\$0	\$13,372	\$14,676	\$139,149
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$600
Total Revenues	\$9,089	\$3,750	\$66,910	\$8,924	\$4,241	\$0	\$9,098	\$600	\$9,089	\$0	\$13,372	\$14,676	\$139,749
<u>Expenditures:</u>													
<u>Administrative</u>													
Supervisors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$675	\$0	\$0	(\$581)	\$281	\$0	\$0	\$169	\$394	\$281	\$0	\$0	\$1,219
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$892	\$292	\$292	\$583	\$4,392
Arbitrage	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees	\$671	\$1,138	\$1,287	\$752	\$1,007	\$118	\$154	\$1,116	\$1,199	\$275	\$257	\$0	\$7,973
Annual Audit	\$0	\$0	\$0	\$600	\$0	\$0	\$2,200	\$400	\$0	\$0	\$0	\$0	\$3,200
Trustee Fees	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$45,000
Information Technology	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$1,600
Telephone	\$0	\$0	\$13	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40	\$13	\$65
Postage	\$5	\$46	\$2	\$12	\$0	\$3	\$2	\$2	\$42	\$5	\$53	\$24	\$195
Insurance	\$5,253	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,253
Printing and Binding	\$90	\$94	\$152	\$3	\$5	\$39	\$14	\$2	\$44	\$118	\$282	\$345	\$1,188
Legal Advertising	\$834	\$1,090	\$80	\$80	\$80	\$81	\$0	\$80	\$80	\$3,390	\$0	\$190	\$5,983
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$15	\$15	\$0	\$0	\$0	\$15	\$0	\$0	\$0	\$15	\$16	\$22	\$99
Dues, Licenses & Subscriptions	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$16,717	\$12,733	\$5,708	\$5,041	\$6,148	\$4,431	\$6,544	\$5,944	\$6,534	\$8,260	\$4,822	\$5,060	\$87,942
<u>Field</u>													
Landscape Maintenance	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$33,286
Lake Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waterfall/Entry Pond Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Fountains Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$3,000
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Field	\$2,774	\$2,774	\$2,774	\$2,774	\$2,774	\$3,274	\$3,274	\$3,274	\$3,274	\$3,274	\$3,274	\$2,774	\$36,286
Total Expenses	\$19,491	\$15,506	\$8,482	\$7,815	\$8,922	\$7,705	\$9,818	\$9,217	\$9,807	\$11,534	\$8,096	\$7,834	\$124,229
Excess Revenues (Expenditures)	(\$10,403)	(\$11,756)	\$58,428	\$1,109	(\$4,681)	(\$7,705)	(\$719)	(\$8,617)	(\$718)	(\$11,534)	\$5,276	\$6,841	\$15,520

Isles of Bartram Park
Community Development District
DEBT SERVICE FUND SERIES 2015
Statement of Revenues & Expenditures
For The Period Ending September 30, 2017

<i>Adopted Budget</i>	<i>Prorated Thru 9/30/17</i>	<i>Actual Thru 9/30/17</i>	<i>Variance</i>
---------------------------	----------------------------------	--------------------------------	-----------------

REVENUES:

<i>Interest Income</i>	\$0	\$0	\$0	\$0
<i>Assessment - Direct</i>	\$141,083	\$141,083	\$53,612	(\$87,471)
<i>Assessment - Tax Roll</i>	\$300,186	\$300,186	\$300,692	\$506
<i>TOTAL REVENUES</i>	\$441,269	\$441,269	\$354,303	(\$86,966)

EXPENDITURES:

Series 2015

<i>Interest Expense - 11/01</i>	\$166,166	\$166,166	\$166,166	\$0
<i>Principal Expense - 11/01</i>	\$110,000	\$110,000	\$110,000	\$0
<i>Interest Expense - 05/01</i>	\$163,759	\$163,759	\$163,759	(\$0)
<i>TOTAL EXPENDITURES</i>	\$439,925	\$439,925	\$439,925	(\$0)

OTHER SOURCES/(USES)

<i>Bond Proceeds</i>	\$0	\$0	\$0	\$0
<i>TOTAL OTHER SOURCES AND USES</i>	\$0	\$0	\$0	\$0

<i>EXCESS REVENUES (EXPENDITURES)</i>	\$1,344	(\$85,622)
--	---------	------------

<i>FUND BALANCE - Beginning</i>	\$278,796	\$499,430
<i>FUND BALANCE - Ending</i>	\$280,140	\$413,809

Isles of Bartram Park
Community Development District
DEBT SERVICE FUND SERIES 2017
Statement of Revenues & Expenditures
For The Period Ending September 30, 2017

<i>Adopted Budget</i>	<i>Prorated Thru 9/30/17</i>	<i>Actual Thru 9/30/17</i>	<i>Variance</i>
---------------------------	----------------------------------	--------------------------------	-----------------

REVENUES:

<i>Interest Income</i>	\$0	\$0	\$17	\$17
<i>Assessment - Direct</i>	\$0	\$0	\$0	\$0
<i>Assessment - Tax Roll</i>	\$0	\$0	\$0	\$0

TOTAL REVENUES

\$0	\$0	\$17	\$17
-----	-----	------	------

EXPENDITURES:

Series 2015

<i>Interest Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Principal Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Interest Expense - 05/01</i>	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES

\$0	\$0	\$0	\$0
-----	-----	-----	-----

OTHER SOURCES/(USES)

<i>Bond Proceeds</i>	\$0	\$0	\$172,275	\$172,275
----------------------	-----	-----	-----------	-----------

TOTAL OTHER SOURCES AND USES

\$0	\$0	\$172,275	\$172,275
-----	-----	-----------	-----------

EXCESS REVENUES (EXPENDITURES)

\$0	\$172,292
-----	-----------

FUND BALANCE - Beginning

\$0	\$0
-----	-----

FUND BALANCE - Ending

\$0	\$172,292
-----	-----------

Isles of Bartram Park
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending September 30, 2017

	Series 2015	Series 2017
<u>REVENUES:</u>		
<i>Interest Income</i>	\$0	\$489
<i>TOTAL REVENUES</i>	\$0	\$489
<u>EXPENDITURES:</u>		
<i>Capital Outlay</i>	\$0	\$0
<i>Cost of Issuance</i>	\$0	\$197,338
<i>TOTAL EXPENDITURES</i>	\$0	\$197,338
<u>OTHER SOURCES/(USES)</u>		
<i>Bond Proceeds</i>	\$0	\$5,212,193
<i>Interfund Transfer</i>	\$0	\$0
<i>TOTAL OTHER SOURCES/(USES)</i>	\$0	\$5,212,193
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$0	\$5,015,345
<i>FUND BALANCE - Beginning</i>	\$5,500	\$0
<i>FUND BALANCE - Ending</i>	\$5,500	\$5,015,345

Isles of Bartram Park
Community Development District
Long Term Debt Report

Series 2015 Special Assessment Bonds	
Interest Rate:	4.375%-5.125%
Maturity Date:	11/1/45
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$220,634.38
Reserve Balance:	\$220,634.38
Bonds outstanding - 11/30/2015	\$6,725,000
Less: November 1, 2015	\$0
Less: November 1, 2016	(\$110,000)
Current Bonds Outstanding	\$6,615,000

***Isles of Bartram Park Community Development District
Funding Requests***

<i>Funding Request #</i>	<i>Date of Request</i>	<i>Check Date Received Developer</i>	<i>Check Amount Developer</i>	<i>Requested Funding Amount FY 2015</i>	<i>Requested Funding Amount FY 2016</i>	<i>Balance Due From Developer</i>
12	9/11/15	10/7/15	\$5,150.00		\$5,150.00	\$0.00
Audit AJE	9/30/15			\$2,903.42	(\$2,903.42)	\$0.00
14	10/21/15	11/19/15	\$5,715.50	\$382.31	\$5,333.19	\$0.00
15	11/18/15	1/11/16	\$4,596.79		\$4,596.79	\$0.00
16	1/20/16	3/8/16	\$11,860.43	\$2,246.58	\$9,613.85	\$0.00
17	2/17/16	3/8/16	\$7,443.22		\$7,443.22	\$0.00
18	4/20/16	5/13/16	\$11,209.06		\$11,209.06	\$0.00
	Duplicate Pymt	7/5/16	\$11,209.06		\$0.00	\$0.00
19	5/26/16	7/5/16	\$5,986.37		\$5,986.37	\$0.00
20	6/15/16	7/5/16	\$4,940.33		\$4,940.33	\$0.00
21	7/20/16	8/1/16	\$7,464.35		\$7,464.35	\$0.00
22	8/24/16	9/7/16	\$5,715.30		\$5,715.30	\$0.00
23	9/13/16	9/22/16	\$14,292.87		\$14,292.87	\$0.00
24	9/30/16	10/5/16	\$9,822.03		\$9,822.03	\$0.00
25	11/16/16	12/22/16	\$1,749.19		\$1,749.19	\$0.00
26	12/12/16	12/22/16	\$1,392.94		\$1,392.94	\$0.00
27	9/13/17				\$13,371.88	\$13,371.88
28	10/10/17				\$14,675.33	\$14,675.33
TOTAL			\$105,405.31	\$5,532.31	\$119,853.28	\$28,047.21

B.

Isles of Bartram Park Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092
FY17 Assessment Receipts

ASSESSED TO	LOTS	SERIES 2015 DEBT SERVICE ASMNT	FY 17 O&M ASMNT	TOTAL ASMTS
STANDARD PACIFIC	114	141,082.96	36,354.60	177,437.56
TOTAL DIRECT INVOICES NET	114	141,082.96	36,354.60	177,437.56
TAX ROLL NET	234	300,177.24	74,619.23	374,796.47
TOTAL DISTRICT NET	348	441,260.20	110,973.83	552,234.03

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMNT	FY 16 O&M ASMNT	TOTAL RECEIVED
STANDARD PACIFIC	-	141,082.96	36,354.60	177,437.56
TOTAL DIRECT INVOICES	-	141,082.96	36,354.60	177,437.56
TAX ROLL RECEIVED / DUE	(637.90)	300,648.55	74,736.39	375,384.94
TOTAL RECEIPTS / DUE	(637.90)	441,731.51	111,090.99	552,822.50

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE ASMNT	FY17 O&M ASMNT	TOTAL RECEIVED
1	11/2/16	---	---	---
2	11/17/16	8,993.41	2,235.62	11,229.03
3	11/28/16	6,093.90	1,514.85	7,608.75
4	12/8/16	7,672.07	1,907.15	9,579.22
5	12/15/16	224,929.97	55,913.97	280,843.94
6	1/4/16	35,886.84	8,920.89	44,807.73
INTEREST	1/19/17	12.25	3.04	15.29
7	2/9/17	17,060.11	4,240.87	21,300.98
8	3/9/17	---	---	---
9	4/13/17	---	---	---
INTEREST	4/17/17	39.59	9.84	49.43
TAX CERTS	6/12/17	---	---	---
INTEREST	7/6/17	2.05	0.51	2.56
INTEREST	9/25/17	1.67	0.42	2.09
TOTAL TAX ROLL RECEIPTS		300,691.86	74,747.16	375,439.02

PERCENT COLLECTED	100%	100%	100%
--------------------------	------	------	------

C.

Isles of Bartram Park
Community Development District

Check Run Summary

November 6, 2017

Fund	Date	Check No.	Amount
------	------	-----------	--------

General Fund

<i>Accounts Payable</i>	10/19/17	214-215	\$ 189.73
	10/26/17	216	\$ 175.00

<u><i>Sub-Total</i></u>	\$ 364.73
-------------------------	-----------

<i>Total</i>	\$ 364.73
--------------	-----------

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/19/17	00002	9/01/17 17406832	201709 310-51300-48000 FY18 MEETING SCHEDULE	ST. AUGUSTINE RECORD	*	103.75	103.75 000214
10/19/17	00002	9/12/17 17416550	201709 310-51300-48000 9/20/17 NOTICE OF MEETING	ST. AUGUSTINE RECORD	*	85.98	85.98 000215
10/26/17	00007	10/02/17 70928	201710 310-51300-54000 FY18 SPECIAL DISTRICT FEE	DEPARTMENT OF ECONOMIC OPPORTUNITY	*	175.00	175.00 000216
TOTAL FOR BANK A						364.73	
TOTAL FOR REGISTER						364.73	

IBTR ISLES OF BRTRM BSANCHEZ



MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

INVOICE

Page 1 of 1

INVOICE NUMBER 1000253336170930
ADVERTISER/CLIENT NAME GMS/ISLES OF BARTRAM PARK CCD
BILLED ACCOUNT NUMBER 1000253336
ADVERTISER/CLIENT NUMBER 1000253336
BILLING PERIOD 09/01/2017 - 09/30/2017
TERMS OF PAYMENT NET DUE IN 30 DAYS

Please review your invoice and notify the credit department promptly if you have any disputes or reasons that would delay payment. All invoice charges are considered valid and due in full unless notified within 30 days of the invoice date. A fee of \$20.00 will be charged on all NSF checks.
Billing Inquiries: (866) 875-7917

1597 1 AB 0.403 E0034X I0038 02802933603 S2 P4704057 0001:0001



GMS / ISLES OF BARTRAM PARK CCD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

RECORD

1.31.513.48
2

CURRENT NET DUE		30 DAYS		60 DAYS		90 DAYS		UNAPPLIED AMOUNT		TOTAL AMOUNT DUE	
189.73		0.00		0.00		0.00		0.00		189.73	
DATE	ORDER #	DESCRIPTION / COMMENTS / CHARGES				SAU Size BILLED UNITS		Time Run Rate	SUBTOTAL	NET AMOUNT	
08/31/2017		Previous Balance								0.00	
09/01/2017	C17406832	FY 18 MEETING SCHEDU Classified Line Ads 09/01/2017				1.000COx5.780IN 5.780CIN				103.75	
09/12/2017	C17416550	9/20 MEETING SCHEDU Classified Line Ads 09/12/2017				1.000COx4.780IN 4.780CIN				85.98	
<div>RECEIVED OCT 17 2017 BY: _____</div>											
CURRENT NET DUE		30 DAYS		60 DAYS		90 DAYS		UNAPPLIED AMOUNT		TOTAL AMOUNT DUE	
189.73		0.00		0.00		0.00		0.00		189.73	

To VIEW AND PAY ONLINE GO TO: <http://morrispublishinggrp.billtrust.com> USE THIS ENROLLMENT CODE: LMS VMB HKR

MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR PAYMENT

IF PAYING BY CREDIT CARD, PLEASE COMPLETE THIS SECTION	
SELECT ONE: <input type="checkbox"/> Visa® <input type="checkbox"/> MasterCard® <input type="checkbox"/> Discover® <input type="checkbox"/> Amex®	
CARD NUMBER	
CARD HOLDER NAME (Please Print)	EXP. DATE
SIGNATURE	

BILLING PERIOD	BILLING DATE	INVOICE NUMBER
09/01/2017 - 09/30/2017	09/30/2017	1000253336170930
BILLED ACCOUNT NUMBER		ADVERTISER/CLIENT NUMBER
1000253336		1000253336
TOTAL AMOUNT DUE		REMITTANCE AMOUNT
189.73		

BILL TO:

GMS / ISLES OF BARTRAM PARK CCD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

REMITTANCE ADDRESS

MORRIS PUBLISHING GROUP
PO BOX 1486
AUGUSTA, GA 30903-1486

0310002533361709304 00018973 00018973 00000000 00000000 0000000006

Fri, Sep 01, 2017
12:17:23

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253336
Phone: 9042889130
E-Mail:
Client:

Name: GMS/ISLES OF BARTRAM PAR
Address: 475 WEST TOWN PLACE
City: SAINT AUGUSTINE State: FL Zip: 32092
Caller: FY 18 MEETING SCHEDULE

Ad Name: 17406832A
Ad Id: 17406832

Reply Request
Standby Type:

Start: 09/01/2017 Issues: 1 Stop: 09/01/2017
Class: 7524 Rate: L01 Paytype: BL
Copy Line: FY 18 MEETING SCHE Rep: SAR BARBARA KELLY Colors:
Editions: INS/RE/ G. D. # Tearsheets: 0

Earliest Production Deadline: 00/00/00

Lines.....	80.00
Depth.....	5.78
Columns...	1
Price:	103.75
Other Charges:	0.00
Discounts:	0.00
Total	103.75

RECEIVED
SEP 13 2017
BY:

NOTICE OF MEETINGS ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Isles of Bartram Park Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2018 at the offices of Governmental Management Services, LLC located at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 at 11:00 a.m. on the third Wednesday of each month listed (unless noted otherwise) as follows:

October 18, 2017
November 15, 2017
December 20, 2017
January 17, 2018
February 21, 2018
March 28, 2018
April 18, 2018
May 15, 2018
June 20, 2018
July 19, 2018
August 15, 2018
September 19, 2018

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when staff or other individuals may participate by speaker telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 948-3550 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-3770, for aid in contacting the District Office.

Each person who decides to appear at any action taken at the meetings is advised that person will need to record the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such record is to be based.

James Oliver
District Manager
17406832A September 1, 2017

Ad shown is not actual print size

Thank you and have a nice day!

THE ST. AUGUSTINE RECORD

COPY OF

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17406832A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**
who on oath says that he/she is an Employee of the St. Augustine Record,
a daily newspaper published at St. Augustine in St. Johns County, Florida:
that the attached copy of advertisement being a **NOTICE OF MEETING**
In the matter of **FY 18 MEETING SCHEDU - FY 18 MEETING SCHEDULE**
was published in said newspaper on **09/01/2017**

Affiant further says that the St. Augustine Record is a newspaper published
at St. Augustine, in said St. Johns County, Florida, and that the said newspaper
heretofore has been continuously published in said St. Johns County, Florida,
each day and has been entered as second class mail matter at the post office in the
City of St. Augustine, in said St. Johns County, for a period of one year preceding
the first publication of the copy of advertisement; and affiant further says that
he/she has neither paid nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing the advertisement for
publication in the said newspaper.

Sworn to and subscribed before me this SEP 01 2017 day of

by Jamie Williams who is personally known to me
or who has produced as identification



(Signature of Notary Public)

(Seal)

NOTICE OF MEETINGS ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Isles of Bartram Park Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2018 of the offices of Governmental Management Services, LLC located at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 at 11:00 a.m. on the third Wednesday of each month listed (unless notated otherwise*) as follows:

October 18, 2017
November 15, 2017
December 20, 2017
January 17, 2018
February 21, 2018
March 21, 2018
April 18, 2018
May 16, 2018
June 20, 2018
July 18, 2018
August 15, 2018

September 19, 2018

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when staff or other individuals may participate by speaker telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17406832A September 1, 2017

Wed, Sep 13, 2017
11:01:29

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253336
Phone: 9042889130
E-Mail:
Client:

Name: GMS/ISLES OF BARTRAM PAR
Address: 475 WEST TOWN PLACE
City: SAINT AUGUSTINE State: FL Zip: 32092
Caller: 9/20 MEETING SCHEDU

Ad Name: 17416550A
Ad Id: 17416550

Reply Request
Standby Type:

Start: 09/12/2017 Issues: 1 Stop: 09/12/2017
Class: 7524 Rate: L01 Paytype: BL
Copy Line: 9/20 MEETING SCHED Rep: SAR BARBARA KELLY Colors:
Editions: INS/RE/ G. D. # Tearsheets:

Earliest Production Deadline: 00/00/00

Lines.....	66.00
Depth.....	4.78
Columns...	1
Price:	85.98
Other Charges:	0.00
Discounts:	0.00
Total	85.98

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, September 20, 2017 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical limitation should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17416550A September 12, 2017

Ad shown is not actual print size

Thank you and have a nice day!



THE ST. AUGUSTINE RECORD

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17416550A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**

who on oath says that he/she is an Employee of the St. Augustine Record,

a daily newspaper published at St. Augustine in St. Johns County, Florida:

that the attached copy of advertisement being a **NOTICE OF MEETING**

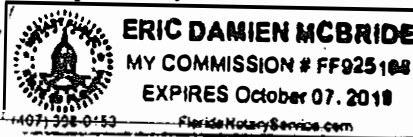
In the matter of **9/20 MEETING SCHEDULE - 9/20 MEETING SCHEDULE**

was published in said newspaper on **09/12/2017**

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in said St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida, each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, for a period of one year preceding the first publication of the copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing the advertisement for publication in the said newspaper.

Sworn to and subscribed before me this SEP 13 2017 day of

by Jamie Williams who is personally known to me
or who has produced as identification



(Signature of Notary Public)

(Seal)

COPY OF

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, September 20, 2017 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver

District Manager
17416550A September 12, 2017

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2017/2018 Special District Fee Invoice and Update Form
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 70928			Date Invoiced: 10/02/2017
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/04/2017: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Isles of Bartram Park Community Development District
Mr. Wesley Haber
119 South Monroe Street, Suite 300
Tallahassee, FL 32301

2. Telephone:	(850) 222-7500
3. Fax:	(850) 224-8551
4. Email:	wesh@hgslaw.com
5. Status:	Independent
6. Governing Body:	Elected
7. Website Address:	www.islebartramparkcdd.com
8. County(ies):	St. Johns
9. Function(s):	Community Development
10. Boundary Map on File:	07/24/2007
11. Creation Document on File:	05/14/2007
12. Date Established:	12/18/2006
13. Creation Method:	Local Ordinance
14. Local Governing Authority:	St. Johns County
15. Creation Document(s):	County Ordinance 2006-157
16. Statutory Authority:	Chapter 190, Florida Statutes
17. Authority to Issue Bonds:	Yes
18. Revenue Source(s):	Assessments
19. Most Recent Update:	10/14/2016

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Wesley Haber Date 10/10/17

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

1. ☐ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2. ☐ This special district is in compliance with the reporting requirements of the Department of Financial Services.
3. ☐ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2015/2016 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

Rick Scott
GOVERNOR



FLORIDA DEPARTMENT of
ECONOMIC OPPORTUNITY

Cissy Proctor
EXECUTIVE DIRECTOR

To: All Special District Registered Agents

From: Jack Gaskins Jr., Special District Accountability Program

Date: October 2, 2017

Subject: Fiscal Year 2017/2018 Annual Special District Fee and Update
Post-Marked Due Date is December 4, 2017

A handwritten signature in black ink, appearing to read 'Jack Gaskins Jr.', is written over the 'From' line and extends into the 'Subject' line.

This memo contains the instructions for complying with the annual fee and update requirement using the enclosed combined *Fiscal Year 2017/2018 Annual Special District Fee Invoice and Update Form* (the "form"). To avoid a \$25 late fee, the payment must be post-marked or paid online by **December 4, 2017**.

The Purpose of the Annual Fee

Chapter 189, Florida Statutes (the Uniform Special District Accountability Act), requires the Florida Department of Economic Opportunity's Special District Accountability Program (the "Program"), to perform a number of duties and responsibilities as they relate to special districts. The Legislature does not appropriate general revenue to pay the costs involved. Instead, section 189.018, Florida Statutes, requires the Program to collect an annual fee from each special district. The annual fee remains at \$175 per special district, unless the special district certifies that it is eligible for a zero fee. For more information about the Program and the annual fee, see www.FloridaJobs.org/SpecialDistricts.

The Purpose of Reviewing and Updating the Special District's Profile

One of the Program's responsibilities is to continuously maintain specific information about each special district and make it publically available through the *Official List of Special Districts Online* (www.FloridaJobs.org/OfficialList). More than 685 state and local agencies use this list to coordinate activities with special districts, classify and compile financial information and monitor Florida's 1,685-plus active special districts. Therefore, it is important for each registered agent to annually review the special district's profile to determine if anything needs to be corrected or updated.

Reminders

Each newly created special district must have an official website by the end of the first full fiscal year after its creation. All other special districts should already be maintaining a website. If your special district's official website address is not listed on the enclosed form, please provide it. For more information about website requirements, please visit www.FloridaJobs.org/SDWebsites#Req.

The *Florida Special District Handbook Online* (www.FloridaJobs.org/SpecialDistrictHandbook) covers general operating procedures, such as reporting requirements, for all types of special districts. The Program encourages each special district to review this handbook regularly to help ensure compliance with state accountability standards.

(TURN OVER FOR INSTRUCTIONS)

D.

Isles of Bartram Park

Community Development District

Funding Request #29

November 6, 2017

PAYEE		GENERAL FUND	
1	England Thims & Miller, Inc Sep Professional Services Inv #185330 10/13/17	\$	1,237.50
2	Governmental Management Services, LLC Nov Mangement Fees Inv #41 11/1/17	\$	4,590.47
3	Hopping Green & Sams Aug General Counsel Inv #96408 9/29/17	\$	1,428.63
4	Lake Doctors September Lake Maintenace Inv #323037 10/1/17	\$	1,170.00
5	The St. Augustine Record Notice of Meeting Inv #17448807 10/10/17	\$	79.70
6	Tree Amigos Outdoor Services Nov Landscaping Services Inv #8917 11/1/17	\$	2,773.84
Total Funding Request		\$	11,280.14

Please make check payable to:

Isles of Bartram Park CDD
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

Signature: _____
Chairman/Vice Chairman

Signature: _____
Secretary/Asst. Secretary



Isles Of Bartram CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



October 13, 2017
Project No: 13125.03000
Invoice No: 0185330

Project 13125.03000 Isles of Bartram CDD
Professional Services rendered through September 30, 2017
Professional Personnel

	Hours	Rate	Amount
Principal - Vice President	5.50	225.00	1,237.50
Totals	5.50		1,237.50
Total Labor			1,237.50

Invoice Total this Period **\$1,237.50**

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32225 • Tel 904-642-2960 • Fax 904-642-2153
CA-0002524 10-000016

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:

Isles of Bartram Park CDD
475 West Town Place
Suite 114
At. Augustine, FL 32092



Invoice #: 41
Invoice Date: 11/1/17
Due Date: 11/1/17
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - November 2017		3,750.00	3,750.00
Information Technology - November 2017		133.33	133.33
Dissemination Agent Services - November 2017		583.33	583.33
Office Supplies		12.62	12.62
Postage		1.84	1.84
Copies		109.35	109.35
		Total	\$4,590.47
		Payments/Credits	\$0.00
		Balance Due	\$4,590.47

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

September 29, 2017

Isles of Bartram Park Community Development Dist
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96408
Billed through 08/31/2017

General Counsel
IBPCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

08/02/17	WSH	Finalize budget and assessment resolutions; review and revise minutes.	0.60 hrs
08/02/17	KFJ	Confer with Haber; prepare budget adoption resolution and correspond with district manager.	0.40 hrs
08/03/17	WSH	Confer with Rudolph and Oliver regarding special meeting and agenda for same.	0.70 hrs
08/04/17	WSH	Prepare for and participate in special meeting.	0.50 hrs
08/07/17	WSH	Prepare for and participate in continued meeting; confer with counsel for prior landowner regarding resignation letters.	0.70 hrs
08/08/17	WSH	Review July minutes and agenda for August meeting and confer with Stephens regarding same.	0.30 hrs
08/18/17	WSH	Prepare developer funding agreement.	0.40 hrs
08/18/17	KFJ	Prepare funding agreement; confer with Haber.	0.30 hrs
08/24/17	WSH	Review correspondence and construction documents; confer with Sheppard and ETM regarding same.	0.80 hrs
08/29/17	WSH	Confer with Rudolph and Maggiore regarding acquisition of infrastructure; review documents regarding same; review and revise updated disclosure of public finance and confer with Sheppard.	0.80 hrs
08/29/17	KFJ	Confer with Haber regarding disclosure of public financing.	0.40 hrs
08/31/17	WSH	Confer with Sheppard; finalize amended and restated disclosure of public finance; confer with Oliver.	0.50 hrs

Total fees for this matter \$1,377.50

DISBURSEMENTS

Travel	44.63
Travel - Meals	6.50

=====

Total disbursements for this matter \$51.13

MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	1.10 hrs	120 /hr	\$132.00
Haber, Wesley S.	5.30 hrs	235 /hr	\$1,245.50
TOTAL FEES			\$1,377.50
TOTAL DISBURSEMENTS			\$51.13
TOTAL CHARGES FOR THIS MATTER			----- \$1,428.63

BILLING SUMMARY

Jusevitch, Karen F.- Paralegal	1.10 hrs	120 /hr	\$132.00
Haber, Wesley S.	5.30 hrs	235 /hr	\$1,245.50
TOTAL FEES			\$1,377.50
TOTAL DISBURSEMENTS			\$51.13
TOTAL CHARGES FOR THIS BILL			----- \$1,428.63

Please include the bill number on your check.



3543 State Road 419, Winter Springs, FL 32708

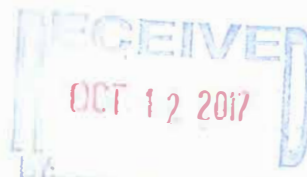
INVOICE

Invoice #	323037
Account #	721658
Invoice Date	10/1/2017
Due Date	10/11/2017

Bill To
CELESTINA MASTER POA ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FL, 32092

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service	1,170.00
Customer Total Balance \$2,340.00		



INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please do not send any correspondence with your payment as it may delay our response to your inquiry.

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$1,170.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
CELESTINA MASTER POA ISLES AT BARTRAM CDD 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FL, 32092

Amount Enclosed	Invoice #	323037
	Account #	721658
	Date	10/1/2017

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card # _____		
Card Verification # _____		
Exp. Date # _____		
Print Name _____		
Billing Address: _____	Check box if same as above	
Signature _____		

Tue, Oct 10, 2017
09:17:11

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253336
Phone: 9042889130
E-Mail:
Client:
Name: GMS/ISLES OF BARTRAM PAR
Address: 475 WEST TOWN PLACE
City: SAINT AUGUSTINE State: FL Zip: 32092
Caller: 10/18 REGULAR MEETING

Ad Name: 17448807A
Ad Id: 17448807
Reply Request
Standby Type:

Start: 10/10/2017 Issues: 1 Stop: 10/10/2017
Class: 7524 Rate: L01 Paytype: BL
Copy Line: 10/18 REGULAR MEE Rep: SAR BARBARA KELLY Colors:
Editions: INS/RE/ G. D. # Tearsheets:

Earliest Production Deadline: 00/00/00

Lines.....	62.00
Depth.....	4.43
Columns...	1
Price:	79.70
Other Charges:	0.00
Discounts:	0.00
Total	79.70

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, October 18, 2017 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

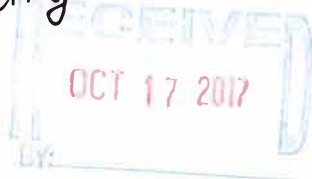
Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17448807A October 10, 2017

Ad shown is not actual print size

Thank you and have a nice day!

"10/18 Notice of Meeting"
1-310-513-48
2



THE ST. AUGUSTINE RECORD

GMS/ISLES OF BARTRAM PARK CCD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17448807A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**
who on oath says that he/she is an Employee of the St. Augustine Record,
a daily newspaper published at St. Augustine in St. Johns County, Florida:
that the attached copy of advertisement being a **NOTICE OF MEETING**
In the matter of **10/18 REGULAR MEETIN - 10/18 REGULAR MEETING**
was published in said newspaper on **10/10/2017**

Affiant further says that the St. Augustine Record is a newspaper published
at St. Augustine, in said St. Johns County, Florida, and that the said newspaper
heretofore has been continuously published in said St. Johns County, Florida,
each day and has been entered as second class mail matter at the post office in the
City of St. Augustine, in said St. Johns County, for a period of one year preceding
the first publication of the copy of advertisement; and affiant further says that
he/she has neither paid nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing the advertisement for
publication in the said newspaper.

Sworn to and subscribed before me this day of **OCT 10 2017**

by *Jamie Williams* who is personally known to me
or who has produced as identification



ERIC DAMIEN MCBRIDE
MY COMMISSION # FF925198
EXPIRES October 07, 2019
FloridaNotaryService.com

(Signature of Notary Public)

(Seal)

NOTICE OF MEETING ISLES OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

C The regular meeting of the Board of Supervisors of the Isles of Bartram Park Community Development District will be held on Wednesday, October 18, 2017 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17448807A October 10, 2017



5000- 18 Highway 17 # 235
Fleming Island, FL. 32003

INVOICE NO. 8917
DATE 11/1/2017

Billed To: Isles of Bartram
475 West Town Ste. 114
St. Augustine, FL. 32092

Project: ISLES OF BARTRAM

DESCRIPTION	QUANTITY	AMOUNT	TOTAL
<hr/>			
To invoice you for maintenance services for period of			
10/10/17-11/09/17 as directed.	1.00	\$2,773.84	\$2,773.84

TOTAL DUE	\$2,773.84
-----------	------------

THANK YOU FOR YOUR BUSINESS!